



JEFFERSON COUNTY BOARD OF HEALTH
Wednesday, September 11, 2019 - 5:00 p.m.
5th Floor Board Room

PRESENT: Joshua Miller, D.O., Yocunda Clayton, M.D., Sylvie Stacy, M.D., Hernando Carter, M.D., and Kenny Murray, M.D.

ABSENT: Commissioner Jimmie Stephens

OTHERS

PRESENT: Mark Wilson, M.D., Rodney Holmes, Brandon Johnson, Bryn Manzella, David Maxey, Esq., and Denisa Pridmore

Call to Order

The meeting was called to order by Dr. Clayton, Chair.

Minutes

Minutes of the August 14, 2019 meeting were approved as distributed.

City of Birmingham's PEACE Plan

Brandon Johnson, Director, Office of Peace and Policy with the City of Birmingham, gave a presentation on the City of Birmingham's PEACE Plan which is a framework that uses a public-health lens to target violence prevention and re-entry from incarceration. The strategy proposes to address the root causes of violence and expand beyond policing.

The Birmingham PEACE Plan emphasizes coordination between the City of Birmingham departments, agencies and other government entities in order to leverage resources. PEACE is defined as:

Policy informed by rigorous research
Empathy for victims and perpetrators
Alignment of government resources
Capital investment of new dollars into prevention and re-entry
Evaluation of and evolving programming and strategies

Mr. Johnson answered questions from the Board.

August 2019 Financial Statements

Dr. Clayton noted the August 2019 Financial Statements were included in the Board package. There were no questions from the Board.

Holiday Schedule

On the motion of Dr. Carter, and seconded by Dr. Stacy, the following resolution was approved:

BE IT RESOLVED by the Jefferson County Board of Health that the official holidays for eligible Jefferson County Department of Health employees for fiscal year 2019-2020 shall be the same as adopted by the Board of Health for 2019 including two variable days for a total of twelve holidays.

Write-Off Uncollectible Accounts

On the motion of Dr. Carter, and seconded by Dr. Stacy, the following resolution was approved:

WHEREAS, the Jefferson County Board of Health (the "Board") provides Primary Care and Dental services to primarily two categories of patients; those covered by the Alabama Medicaid insurance program and to the uninsured and,

WHEREAS, the uninsured have very limited financial resources and are often unable to pay the sliding fee portion of the fees charged for services provided by the Board and,

WHEREAS, it appears to the Board that writing off and ceasing collection efforts for aged, uncollectible accounts serves the public purpose by avoiding the costs associated with perpetually carrying of such accounts on the books;

NOW THEREFORE, BE IT RESOLVED, that accounts receivable balances representing Primary Care and Dental services prior to October 1, 2017 are deemed to be uncollectible after reasonable collection efforts and shall be written off of the Board's financial records.

The detail account information in support of Primary Care and Dental accounts written off (\$205,000.00 or less) shall be available upon request for auditing and internal control purposes.

Public Health Advised Fund Resolutions

Dr. Wilson discussed the following resolutions that will authorize JCDH to transfer funds to the Public Health Advised Fund, managed by the Community Foundation of Greater Birmingham, to support the Recovery Resource Center of Jefferson County and the Nurse-Family Partnership. The Board previously approved funding for these projects in the FY 2019-2020 budget.

On the motion of Dr. Carter, and seconded by Dr. Murray, the following resolutions were approved:

Recovery Resource Center Funding

WHEREAS, the Jefferson County Board of Health (Board), on August 10, 2005 resolved to establish the Public Health Community Projects Fund (PHCP Fund) and provide that certain Jefferson County Department of Health funds be transferred to the Community Foundation of Greater Birmingham (CFGB) to manage and administer grants under CFGB Fund Policies; and,

WHEREAS, CFGB and Board entered Advised Fund Agreement, dated August 14, 2006, that established the terms that CFGB will manage the Jefferson County Public Health Fund (Advised Fund) and administer grants from the Advised Fund to preserve, protect and enhance the general health and environment in Jefferson County, Alabama; and,

WHEREAS, the Attorney General of the State of Alabama, Honorable Troy King, on February 13, 2007 issued the Attorney General Opinion 2007-047, concluding:

“The Jefferson County Board of Health may enter an agreement with the Community Foundation of Greater Birmingham under which, and subject to the required annual budget review and approval process, the Board will provide funds to the Community Foundation of Greater Birmingham for use in public health work projects in Jefferson County if the Board determines that the agreement will further the Board's purposes;” and,

WHEREAS, a coalition of community stakeholders in Jefferson County including the Jefferson County Health Officer, substance abuse treatment providers, and advocates for people with addiction, has determined that there is a need for a centralized location where people with addiction and their families can obtain information about addiction treatment resources and assistance in navigation to those resources; and,

WHEREAS, on August 10, 2016 the Board approved the Department’s 2017-2021 Strategic Plan including work with partners to develop capacity to offer information and navigation services to Jefferson County residents in need of substance abuse treatment; and,

WHEREAS, on August 14, 2019 the Board approved the Department’s fiscal year 2020 budget, which included Two hundred fifty-seven thousand nine hundred sixty-one dollars (\$257,961) in expenses for a Recovery Resource Center program to offer information and navigation services to Jefferson County residents in need of substance abuse treatment; and,

WHEREAS, the CFGB intends to offer grants to help sustain a Recovery Resource Center program in Jefferson County; and,

WHEREAS, the Department requests the Board to authorize the Department to transfer funds to the Advised Fund to fund grants for the Recovery Resource Center in the projected amount of Two hundred fifty-seven thousand nine hundred sixty-one dollars (\$257,961) for fiscal year 2020;

THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Health authorizes disbursement of Jefferson County Department of Health funds as specified above to the Jefferson County Public Health Fund of The Community Foundation of Greater Birmingham (Advised Fund) for funding of the Recovery Resource Center program in Jefferson County to further the Board’s public health work in Jefferson County.

Nurse-Family Partnership Program

WHEREAS, the Jefferson County Board of Health (Board), on August 10, 2005 resolved to establish the Public Health Community Projects Fund (PHCP Fund) and provide that certain

Jefferson County Department of Health funds be transferred to the Community Foundation of Greater Birmingham (CFGB) to manage and administer grants under CFGB Fund Policies; and,

WHEREAS, CFGB and Board entered Advised Fund Agreement, dated August 14, 2006, that established the terms that CFGB will manage the Jefferson County Public Health Fund (Advised Fund) and administer grants from the Advised Fund to preserve, protect and enhance the general health and environment in Jefferson County, Alabama; and,

WHEREAS, the Attorney General of the State of Alabama, Honorable Troy King, on February 13, 2007 issued the Attorney General Opinion 2007-047, concluding:

“The Jefferson County Board of Health may enter an agreement with the Community Foundation of Greater Birmingham under which, and subject to the required annual budget review and approval process, the Board will provide funds to the Community Foundation of Greater Birmingham for use in public health work projects in Jefferson County if the Board determines that the agreement will further the Board's purposes.”

WHEREAS, on August 10, 2016 the Board approved the Department's 2017-2021 Strategic Plan including a Nurse-Family Partnership Program in Jefferson County to invest in and deliver targeted services to improve birth outcomes and foster optimal infant health and development;

WHEREAS, on August 14, 2019 the Board approved the Department's fiscal year 2020 budget, which included Six hundred twenty-one thousand and twenty dollars (\$621,020) in expenses for funding the Nurse-Family Partnership program in Jefferson County.

WHEREAS, the CFGB intends to offer grants to help sustain the Nurse-Family Partnership program in Jefferson County; and,

WHEREAS, the Department requests the Board to authorize the Department to transfer funds to the Advised Fund to fund grants for the Nurse-Family Partnership in the projected amount of Six hundred twenty-one thousand and twenty dollars (\$621,020) for fiscal year 2020;

THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Health authorizes disbursement of Jefferson County Department of Health funds as specified above to the Jefferson County Public Health Fund of The Community Foundation of Greater Birmingham (Advised Fund) for funding the Nurse-Family Partnership program in Jefferson County to further the Board's public health work.

Contracts

On the motion of Dr. Miller, and seconded by Dr. Carter, the following contracts were approved:

A new contract with Legacy Publishing Company (payee) for JCDH to purchase two pages of content in the Physician History section of *Building on the Legacy: A History of Medicine in Jefferson County, Alabama* published by Legacy Publishing Company; not to exceed \$3,200 from August 1, 2019 through August 1, 2020.

A new contract with Town Square Media (payee) to provide advertising services, geo-targeting, run of network targeting advertisement creation and site retargeting/rebranding; not to exceed \$9,000 from September 1, 2019 through December 31, 2019.

A new contract with Summit Media, LLC (payee) to provide commercial promotions on WBHJ Morning Show and live liners; Geofence Mobile Application around Legion Field; calendar promotions on WBHK and WVHJ webpage; sponsor logo on JAMZ Morning Show webpage; on-site distribution at Rickey Smiley Morning Show, Rickey Smiley Karaoke Legion Field Tailgate, Friday Live; Tom Joyner Meet and Greet and Magic City Concert at BJCC Legacy Arena; not to exceed \$7,500 from October 14, 2019 through October 27, 2019.

A new contract with Sinclair Broadcast Group, Inc. (payee) to provide 30:30 commercials during ten Friday Night Rivals Games featuring anti-tobacco and anti-vaping public health messages. Production of the commercials is included; amount not to exceed \$12,500 from August 23, 2019 through October 25, 2019.

Renewal of a contract with Samford University-McWhorter School of Pharmacy (payee) for JCDH to provide assigned students and postgraduate residents educational experience opportunities through their assisting physicians, nurses and other departmental employees in their duties and responsibilities to provide the students and residents exposure to public health practice. The cost is \$8,125 quarterly; not to exceed \$32,500, from July 1, 2019 through June 30, 2020.

Renewal of a contract with University of Alabama in Huntsville (UAH) (payee) to continue to provide ongoing operational maintenance and upgrades for the Birmingham Air Quality website, which provides near real-time air quality monitoring data for the Birmingham area, and was originally developed by UAH through an EMPACT project funded by the Environmental Protection Agency. The amount will not exceed \$18,200 from October 1, 2019 through September 30, 2020.

A new contract with Mount Canaan Full Gospel Church (payee) to identify and refer three congregants to complete a forty-hour Community Health Worker training and support the "Let's Get Down 35211: A High Blood Pressure Program" by providing space, advertising, promoting, and recruiting eligible individuals. The amount shall not exceed \$2,000 from August 1, 2019 through August 31, 2020.

A new contract with National March of Dimes (payee) to provide training for the Capacity Building for Sustained Maternal and Child Health Collaboration Program which will be implemented by the National March of Dimes. The amount shall not exceed \$6,280 from August 1, 2019 through December 30, 2019.

Renewal of a contract with Power Secure Service, Inc./Mid-South Region (payee) to provide semi-annual generator maintenance inspection services to JCDH. The amount shall not exceed \$4,800 from April 5, 2019 through April 4, 2020.

Amendment to a contract with Republic Services, Inc. (payee) to provide an additional day per week for waste disposal services (current service is 3 days per week and will increase to 4

days) at a cost of \$216.97 per month; not to exceed \$11,115 from August 1, 2019 through January 22, 2022.

A new bid contract with Falls Facility Services, Inc. (payee) per bid form #19-06-22 to provide janitorial services to JCDH at a rate of \$293,020.20 per year; not to exceed \$1,000,000 from July 19, 2019 through July 19, 2022.

A new contract with Bagby Elevator Company, Inc. (payee) to furnish and install one elevator scavenger pump; not to exceed \$992 from August 8, 2019 through September 7, 2019.

A new bid contract with Environmental Biological Services, LLC (payee) to provide infectious medical waste disposal services; fee based on cost per container (\$20.10) for each JCDH health center and Disease Control from August 1, 2019 through July 31, 2022.

A new contract with Fikes of Central Alabama, LLC (payee) to provide and maintain restroom drip sanitizers for JCDH at a rate of \$532 monthly; not to exceed \$6,384 from August 7, 2019 through August 7, 2020.

A new contract with 1 Point USA (a Division of iOn Integrated Solutions, LLC) (payee) to provide the following services to JCDH: card access control service and maintenance, electronic security service and maintenance, gate operator service and maintenance, intercom service and maintenance, and video surveillance system and maintenance; not to exceed \$7,000 from August 5, 2019 through August 5, 2020.

Amendment to a contract with Jeffco Concrete Contractors, Inc. (payee) to clean and tint seal a new section of imprinted concrete to match previous repairs on the Guy M. Tate plaza for an additional cost of \$2,160; entire contract not to exceed \$29,188, from August 6, 2019 through November 26, 2019.

A new contract with JD's Classic Touch Painting, LLC, d/b/a Five Star Painting (payee) to provide painting and staining services at Eastern Health Center; not to exceed \$6,399.83 from September 2, 2019 through September 20, 2019.

Renewal of a contract with Robert A. Angus (payee) to provide statistical analysis for water quality data, fish speciation, habitat assessment and bio-assessment evaluation at \$4,900 per year; not to exceed \$14,700 from January 1, 2019 through December 31, 2021.

A new contract with Gold's Gym (Corporate Wellness) (payee) to partner with JCDH to provide discounted rate for monthly gym memberships (minimum 10 enrollments at all times during the term of this agreement) at \$27.99 per membership; not to exceed \$14,999 from August 1, 2019 through July 31, 2020.

A new contract with Telelanguage, Inc. (payee) to provide telephonic interpretation services for all languages and American Sign Language (ASL) video interpreting supported twenty-four hours, seven days a week for three hundred and sixty-five days a year at a rate of \$1.09

per month per phone interpreting and \$3 per minute per ASL video interpreting; not to exceed \$14,999 from June 3, 2019 through June 3, 2022.

Renewal of a contract with Kassouf and Company, PC (payee) to review, correct and resubmit unpaid claims that are eligible for resubmission beginning with date of service prior to October 2018. Identify and organize claims previously paid without payments keyed for future manual payment posting. Key payments via manual posting process as needed and only after approval from billing manager; not to exceed \$20,000 from August 20, 2019 through August 27, 2020.

A new contract with SPR, Inc., d/b/a Ameritek Document Solutions (payee) who will propose and implement an entire document management system utilizing Prism DocForm software solutions (print management solution) not to exceed \$9,819 for initial software installation and \$699 annual maintenance fee, from July 26, 2019 through July 26, 2022.

A new contract with Carmine Communications, LLC (payee) to provide event hosting and emcee services for JCDH's Team Building Training Event at The Bridge; not to exceed \$500 from October 18, 2019 through October 18, 2019.

A new contract with The Bridge, LLC (payee) which is the selected venue for JCDH's Team Building Training Event at a cost not to exceed \$28,940 on October 18, 2019.

A new contract with Harvard University Center for AIDS Research (payor) to build the foundation for EHR-based decision support for pre-exposure prophylaxis (PrEP) that incorporates an HIV prediction model to improve PrEP use; not to exceed \$42,723 (JCDH portion of grant for salary support) from August 1, 2019 through July 31, 2020.

Renewal of a contract with Regional Planning Commission of Greater Birmingham (payor) for JCDH to produce and issue daily forecasts of particle pollution in Jefferson and Shelby Counties and to facilitate these responsibilities, will enter into contracts for meteorological data subscription services and for maintenance of the Birmingham Air Quality website. JCDH will be reimbursed for those contracts at 80% of expenses; not to exceed \$72,000 from October 1, 2019 through September 30, 2020.

Renewal of a contract with United Healthcare Insurance Company (payor) to reimburse JCDH for provision of medical services; the amount undeterminable from October 1, 2019 through September 30, 2020.

Amendment to a contract with Alabama Department of Health (ADPH), Bureau of Family Health Services, Women, Infants and Children (WIC) Division (payor) to establish mutual agreement between ADPH and JCDH for the purpose of the establishment of a Special Supplemental Nutrition Program for WIC at Central, Eastern, Morris and Western health centers; not to exceed \$2,800,017 from October 1, 2018 through September 30, 2019.

Health Officer Report

Red Rock Trail System and Environmental Protection Project Fund

Dr. Wilson reported that JCDH has not received an Attorney General opinion for the transfer of the \$4 million included in the Fiscal Year 2019 budget to Freshwater Land Trust (FWLT) for establishment of the Red Rock Trail System and Environmental Protection Project. If a favorable opinion is received by September 30, 2019, a contract with FWLT would dictate how the fund can be used. If the Attorney General opinion is not received until after September 30, 2019, a budget amendment may be required for Fiscal Year 2020.

Strategic Issue Identification for 2020-2024 Community Health Improvement Plan for Jefferson County

Dr. Wilson stated that the JCDH has recently completed the Community Health Assessment (CHA) which is a comprehensive assessment of the health in Jefferson County, its residents and their environment that is conducted every five years. This plan is what JCDH uses to determine the community-wide public health priorities through 2024.

Dr. Wilson reported that the Community Matters Strategic Issues Steering Committee met today to review potential strategic issues identified by data and community input during the CHA. The committee narrowed down a list of sixteen potential strategic issues to the top five issues that will inform the next 2020-2024 *Community Health Improvement Plan for Jefferson County*.

Dr. Wilson announced the final strategic issues by rank and number of votes:

1. Control Gun Violence and Improve Community Safety
2. Provide a Timely, Safe, Equitable and Well-Maintained Public Transportation System
3. Improve Mental Health Care Access and Utilization
4. Decrease Obesity
5. Advance Health Equity Through Equitable Policies and Access to Resources and Services

Dr. Wilson thanked Bryn Manzella, Director of Quality Improvement, whose Quality Improvement & Decision Support division coordinated the process and completed data collection for the assessments.

Pediatrics After-Hours Clinic

Dr. Wilson announced that JCDH is collaborating with Children's Primary Care Clinic to offer limited after-hours clinics, by appointment, to existing patients on Tuesdays at Children's and Thursdays at JCDH with a target date of late October.

Hepatitis A Update

Dr. Wilson stated that Jefferson County has officially been declared an outbreak county for Hepatitis A. The Board previously approved for JCDH to offer free Hepatitis A vaccines for a limited time to Jefferson County residents. JCDH is providing Hepatitis A vaccine to our community partners who are able to give vaccinations. JCDH Primary Care Clinics are screening clients for risk factors, and based on the screening, offering the vaccine. JCDH's Child Health

clinics are following the recommended vaccine schedules for children and the Sexual Health Clinic is offering the vaccine to everyone.

Media campaigns are being planned to reach the at-risk population of Jefferson County. JCDH has limited capacity for vaccinators at the present time so we are pursuing contracting with agencies who could temporarily assist with providing vaccinations in the community. JCDH is also working with the local jails to offer vaccines to inmates.

Alabama Regional Medical Services (ARMS)

Dr. Wilson stated that ARMS held a ribbon-cutting ceremony and Community Fun Day on September 7, 2019 at its new location in the former Northern Health Center.

North Birmingham

Dr. Wilson stated that the air permit renewal for Bluestone Resources, formerly Walter Coke, will be coming up soon. On Monday, September 16, 2019, Dr. Wilson, Jonathan Stanton, Director of Environmental Health, and another JCDH staff member, will be meeting with the North Birmingham Framework Plan Implementation Committee and members of the North Birmingham community to discuss the upcoming air permit renewal process and address some of the community's concerns.

On October 21, 2019, JCDH Environmental Health staff will be providing a community education event at Bethel Baptist Church in Collegeville related to the coke plant and the air permitting process.

Overdose Data to Action Grant

Dr. Wilson announced that the Centers for Disease Control and Prevention (CDC) has awarded ADPH an Overdose Data to Action Grant, with JCDH being a sub-recipient. The first year of the three year grant is for \$347,000 to link more real time data from Emergency Medical Services, the coroner's office, and law enforcement to see where overdoses or drug trafficking incidences are occurring. A rapid response team will be developed to target the areas with naloxone and linkage to other health services to lower people's risk related to opioid use.


Vaping

Dr. Wilson noted that vaping has been the topic for many Public Relations projects this year. JCDH intends to share more messaging to inform teens and the public of the dangers associated with vaping in light of the recent outbreak of severe lung illnesses. ADPH is currently investigating some potential cases reported by physicians' offices but JCDH is not involved at this time.

Smoke-Free Health District

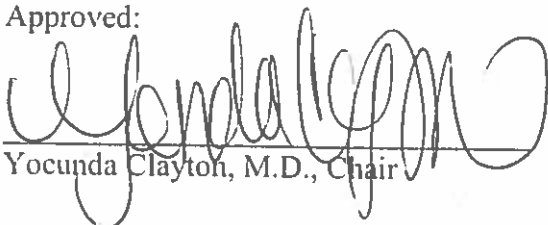
Dr. Wilson stated plans for the Smoke-Free Health District in the area that includes the JCDH Guy Tate building and several nearby hospitals are moving along. A draft ordinance has been developed and he anticipates it will go to the Birmingham City Council in the next couple of months. Once this is approved, adding vaping to the City of Birmingham's current smoke-free ordinance will be pursued.

The next Board of Health meeting is scheduled for Wednesday, October 9, 2019 at 5:00 p.m. in the Fifth Floor Board Room. There being no further business, the meeting adjourned at 6:04 p.m.



Kenny Murray, M.D., M.P.H., Secretary

Approved:



Yocunda Clayton, M.D., Chair