



**JEFFERSON COUNTY BOARD OF HEALTH**  
**Wednesday, November 14, 2018 - 5:00 p.m.**  
**4<sup>th</sup> Floor Conference Room**

**PRESENT:** Max Michael, III, M.D., Joshua Miller, D.O., Yocunda Clayton, M.D., and Sylvie Stacy, M.D.

**ABSENT:** Commissioner Jimmie Stephens and Hernando Carter, M.D.

**OTHERS**

**PRESENT:** David Hicks, D.O., Hank Black, Senitra Blackburn, Kim Cason, Rodney Holmes, Bryn Manzella, David Maxey, Esq., Stephanie Ayers-Millsap, Jonathan Stanton, and Denisa Pridmore

**Prevention and Epidemiology Surveillance**

Stephanie Ayers-Millsap, MPH, Disease Intervention Program Manager in the Prevention and Epidemiology Program of Disease Control, gave an overview of activities from her area. Ms. Ayers-Millsap distributed copies of the recently revised Alabama Notifiable Diseases/Conditions that outlines reporting times and categories for notifiable diseases.

Prevention and Epidemiology investigates Notifiable Diseases and Conditions to prevent and mitigate the spread of illness. Surveillance of reportable diseases permits the division to take prompt preventive measures. Investigations for 2017 – 2018 were reviewed. Outbreaks and complaints reported by schools, long-term care facilities, and foodborne illness were also reviewed.

**Call to Order**

The meeting was called to order by Dr. Miller, Chair.

**Minutes**

Minutes of the October 10, 2018 meeting were approved as distributed.

**September 2018 Financial Statements**

Rodney Holmes, CPA, Director of Finance & Administration, discussed the September 2018 Financial Report. The October 2018 Financial Report was also included in the Board materials. There were no questions from the Board.

**Contracts**

On the motion of Dr. Michael, and seconded by Dr. Stacy, the following contracts were approved:

Renewal of a contract with Derrick Lewis (payee) to coordinate schedules of all contracted police officers for JCDH, as well as provide security service to JCDH, for a rate of \$27.50 per hour; not to exceed \$75,625 from October 1, 2018 through September 30, 2019.

Renewal of the following contracts (payees) to provide security services for JCDH at a rate of \$23.50 per hour; not to exceed \$64,625 from October 1, 2018 through September 30, 2019:

Michael Jeffries, Alton Harville, Jesse Belle, Donna Logan, Roger Eady, Eric Jones, Derrick M. Lewis, Gregory Edge, Larry D. Scott, Alanda McCurdy, Michael D. Howard, and Ronnie Dwayne Mack.

Renewal of a contract with The Children's Hospital of Alabama (payee) to provide on-call services for JCDH to be handled by professional Registered Nurses at a rate of \$14 per call; approximately 5,000 calls annually. Calls related to a.m. appointments will be paid at a reduced rate of \$4.00. Term of contract is October 1, 2018 through September 30, 2019.

A new bid contract with Laboratory Corporation of America (payee) to provide reference laboratory testing services, including Pap smears, to JCDH per the awarded bid #18-09-14 from October 1, 2018 through September 30, 2021.

Renewal of a contract with United States Geological Survey (USGS) (payee) for monitoring of water quality parameters of pH and turbidity at USGS streamflow gauging stations #02423380 Cahaba River near Mountain Brook, Whites Chapel #02423160, Shades Creek #02423160, and Shades Creek #02423571, Valley Creek below Brighton #02461405 for an amount not to exceed \$90,600 from October 1, 2018 through September 30, 2019.

A new contract with Ambir Technology, Inc. (payee) to securely upload scanned documents, insurance cards, driver's licenses and photos directly to a specific patient record in conjunction with athenahealth electronic medical record for a rate of \$15 per month for 35 licenses; \$525 per month and not to exceed \$6,300 annually from October 10, 2018 through September 30, 2020.

A new contract with Bhate Geosciences Corporation (payee) to provide field and laboratory testing of concrete and visual steel inspection services to the JCDH plaza project for a cost not to exceed \$5,000 from October 19, 2018 through November 19, 2018.

A new contract with New Solutions Group (payee) for demolition and removal of the North Birmingham air monitoring site for a rate not to exceed \$13,000 from October 18, 2018 through November 18, 2018.

A new contract with Daikin Applied (payee) to provide HVAC repairs for JCDH for a rate not to exceed \$2,000 from October 15, 2018 through November 15, 2018.

A new contract with Albert Terry, Jr. Contracting (payee) to tear out and replace current sidewalk and other areas in need of replacement at the Guy Tate building for a rate not to exceed \$6,829 from October 10, 2018 through October 25, 2018.

A new contract with Summit Media, LLC (payee) to provide commercials for Magic City Classic on WBHK and WBJH. Sponsor logo on KISS/JAMZ/WAGG Magic City Classic calendar webpages. On site sampling and distribution at Rickey Smiley Show Live Broadcast, tailgate at Legion Field, Sunday Morning Church and Rickey Smiley Karaoke at the Star Dome. Contract shall not exceed \$5,000 from October 22, 2018 through November 22, 2018.

A new contract with the University of Alabama at Birmingham (UAB), Division of Preventive Medicine, (payee) whereby a UAB physician will provide clinical care to the JCDH Metabolic Disorder/Adolescent Health Program for a rate not to exceed \$28,060 annually from November 1, 2018 through October 31, 2023.

A new contract with Tate & Associates (payee) to provide training and development services as it relates to innovative ways to create and sustain an organizational culture that fosters a more diverse, inclusive, respectful and productive environment in the workplace for a rate not to exceed \$3,495 on November 9, 2018.

A new contract with LRY Media Group, LLC (payee) to provide event planning services for JCDH's Team Building Event on November 9, 2018 for a rate not to exceed \$14,500.

#### **Deputy Health Officer Report**

Dr. Hicks reminded the Board that Dr. Wilson is out of the country this week on a medical mission trip.

#### **UAB's Community Engagement Institute**

Dr. Hicks was a panelist at UAB's Community Engagement Institute (CEI) annual symposium on October 12, 2018 discussing the topic "Who Contributes to the Health of Our Communities?" CEI is a full-day educational and training symposium designed to benefit both community and academic partners on principles related to health equity, social justice, and community-engaged research and service.

Dr. Michael thanked Dr. Hicks for his participation.

#### **Violence Reduction**

Dr. Hicks reported that Dr. Wilson and the JCDH violence reduction Strategic Plan Tactic Team (Jonathan Stanton, Dr. Hicks, and Jane Snow) met with UAB School of Public Health Dean Dr. Paul Erwin and others to discuss Birmingham's homicide epidemic. There will be an effort to aggregate various data sources (e.g. trauma registry, law enforcement) to better understand local risk factors in order to conduct targeted intervention. Additionally, various interventions were discussed such as tactical Emergency Medical Services teams, social-emotional learning, and Stop the Bleed campaigns.

**Electronic Medical Record (EMR)**

Dr. Hicks stated that JCDH transitioned to a new EMR system on October 30, 2018. The purpose of this transition has been to improve our quality of care, operational efficiency, and patient experience. The new system provides our patients with a patient portal to access test results and to request appointments. JCDH will be able to better manage clinical quality metrics and population health. Additionally, JCDH launched a Call Center that centralized medical appointment scheduling and nurse telephone triage. This is in response to comments by our patients via satisfaction surveys. Available appointment slots have been limited in order to allow staff time to continue learning the new system. We are progressively increasing our appointment capacity week by week.

**JCDH Team Experience Day**

Dr. Hicks stated the JCDH Team Experience Day was held on November 9, 2018 for non-clinical staff. Due to our new EMR system transition, a second event for clinical staff will be held on March 1, 2019 (tentative date). Approximately 180 employees attended the event. Highlights included mandatory trainings on Diversity and Cyber Security, as well as interactive teambuilding sessions.

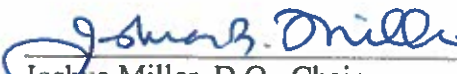
**Air Permit Public Hearings**

Dr. Hicks noted two Public Hearings will be held November 15, 2018 in Conference Room A to allow members of the public an opportunity to comment on the draft renewal Title V permit for ABC Coke in Tarrant. The first hearing will be at 10:00 a.m. and the second hearing is at 7:00 p.m.

The next Board of Health meeting is scheduled for Wednesday, December 12, 2018 at 5:00 p.m. in the Fifth Floor Board Room. There being no further business, the meeting adjourned at 5:38 p.m.

  
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Sylvie Stacy, M.D., Acting Secretary

Approved:

  
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Joshua Miller, D.O., Chair