

Q & A

ITB# 26-09-14 Medical Supplies

Senior Buyer: Beaunca Wade, CPP

1. **Can you please confirm whether bidders are required to provide pricing for all line items, or if we may submit a partial bid and provide pricing only for the items, we are able to supply?** Bidders are not required to provide pricing for every line item. Vendors may submit pricing only for the items they are able to supply. Awards may be made on a per line-item basis, and each line item will be evaluated independently. The Jefferson County Department of Health will award the lowest responsible bidder whose product meets the specifications and requirements for the applicable line item(s).

2. **If there are insurance requirements that the Vendor may not be able to agree to, will the County consider exceptions to insurance terms and conditions?** No. Bidders must comply with the insurance requirements specified in the ITB. The successful bidder will be required to furnish a certificate of insurance as evidence of the required coverage. Exceptions to the insurance requirements will not be considered.

3. **Are the two one-year renewal options by mutual agreement of the Vendor and the County?** Yes. The initial contract term is from October 30, 2026 through October 29, 2027. The Jefferson County Department of Health reserves the option to extend the contract for up to two additional one-year terms. Any renewal would be subject to the agreement of both parties and any applicable approval requirements of the Jefferson County Department of Health.

4. **Are price adjustments considered/allowed for the renewal terms?** No. Pricing submitted in response to this ITB shall remain firm for the initial contract term and any renewal terms. Price adjustments during renewal periods will not be permitted. Vendors should include all anticipated costs in their bid pricing.

5. **Will the bid be awarded to a single vendor?** No. The Jefferson County Department of Health reserves the right to award this bid on a per line-item basis. Vendors may bid on any items they are able to supply, and awards may be made to multiple vendors based on the lowest responsible bid meeting the specifications and requirements for each line item. The Jefferson County Department of Health also reserves the right to reject any or all bids or parts of bids and to make awards in its best interest.

6. **Are Vendors required to bid on all line items to be considered for award?** No. Vendors are not required to bid on all line items to be considered for award. Bidders may submit pricing for only those items they are able to supply. The Jefferson County Department of Health reserves the right to make awards on a per line-item basis, and awards may be made to multiple vendors based on the lowest responsible bid meeting the specifications and requirements for each line item.

7. **Documents referenced in Section B (State of Alabama disclosure form, Beason-Hammon Alabama Taxpayer and Citizen Protection Act Supplemental Form) are not included in bid package. Where would I find them?** Prospective bidders may download the complete solicitation including the specifications and bid forms via the internet at [JCDH Bids & Solicitations](#).

8. **Are price increases allowed upon contract renewal?** No. Pricing submitted in response to this ITB shall remain firm for the initial contract term and any renewal terms. Price increases or other pricing adjustments will not be permitted during any renewal period. Bidders should include all anticipated costs in their bid pricing.
9. **Curaplex is a private-label brand that not all vendors have access to. Will substitutes be allowed for those line items?** The Curaplex® Plastic Adhesive Bandage, Item No. 15, is identified in the ITB as "(NO SUB)" and substitutions will not be accepted at the time of bid submission. However, vendors that are unable to supply the specified item may identify an alternate product for review. If the Jefferson County Department of Health determines that consideration of alternate products is warranted, vendors may be asked to provide samples for evaluation. Any decision to approve an alternate product will be at the sole discretion of the Jefferson County Department of Health.
10. **Many of the items marked with "No Substitution" appear to be products that were awarded under the previous contract. If an awarded product was originally our offering, but that product has since been discontinued by the manufacturer, can we submit an alternative replacement product for evaluation despite the "No Substitution" designation? Or, if substitutions are not permitted under these circumstances, are we required to submit a no-bid for that line item?** Items identified in the ITB as "NO SUB" are not eligible for substitution at the time of bid submission. If a specified product has been discontinued by the manufacturer, the vendor may provide information regarding a proposed replacement product for review. The Jefferson County Department of Health reserves the right to request product literature, supporting documentation, and samples for evaluation and will determine, at its sole discretion, whether an alternative product will be considered. Until such approval is granted, bidders should treat the item as a "NO SUB" item. If the bidder cannot provide the specified item and no alternative has been approved by JCDH, the bidder may submit a no-bid for that line item.

11. Items 55 and 60

The customer Item UOM is not provided for these items. Could you please confirm the intended quantity and UOM? For Items 55 and 60, the Unit of Measure (UOM) was intentionally left open to accommodate the manufacturer's standard packaging.

Vendors should provide pricing based on the packaging they offer and clearly identify the UOM and package quantity in their bid response. The Jefferson County Department of Health typically purchases these items as individual units; however, pricing may be submitted by each, box, case, or other standard packaging configuration offered by the manufacturer. Item 55 is a 4 oz. tube, and Item 60 is a 4 oz. container. JCDH will evaluate pricing based on the UOM and packaging provided by the bidder.

12. Items 67 and 68

These items are only available in a packaging configuration of 1,000 per case (CS).

Please confirm whether pricing should be given as 100 per box (BX) or 1,000 per case (CS). For Items 67 and 68, vendors should provide pricing based on the manufacturer's standard packaging configuration and clearly identify the package quantity and unit of measure in their bid response. If the product is only available as 1,000 per case (CS), pricing may be submitted on that basis. The Jefferson County Department of Health will evaluate pricing based on the packaging configuration provided by the bidder.

13. Items 14, 57, 69-72, 76, 78-80, 84, 89, and 91-92

The Estimated 1-Year Usage UOM differs from the Item UOM. Please confirm whether pricing should be submitted based on the Item UOM only, regardless of the Estimated 1-Year Usage UOM provided. Yes. Pricing should be submitted based on the Item UOM shown for each line item. The Estimated 1-Year Usage reflects anticipated purchasing volume only and is provided for informational purposes to assist bidders in estimating annual demand. Vendors should provide pricing based on the Item UOM listed in the bid schedule and clearly identify any packaging configuration offered.

14. Contract term is one year. “The bid may be extended for two additional one-year terms each fiscal year until 2030. Pricing will remain firm for the entire duration of the bid period.” While it is understandable to have firm pricing for the initial one-year term, will pricing adjustments be considered for the optional renewals after the one-year term? No. Pricing submitted in response to this ITB shall remain firm for the initial contract term and any renewal terms. Price increases, surcharges, or other pricing adjustments will not be permitted during any renewal period. Bidders should include all anticipated costs in their bid pricing. The ITB specifies that pricing will remain firm for the entire duration of the bid period.

15. Please advise on your unit of measure for the provided estimate yearly volume for the below 9-line items. We would like your number of each of the customers provided unit of measurement (Box and/or Case).

The referenced line items already include a Unit of Measure (UOM) in the bid schedule. Vendors should submit pricing based on the Item UOM identified for each line item. The Estimated 1-Year Usage quantities are provided for informational purposes only and represent anticipated purchasing volume; they are not guaranteed quantities. The exception is Outside Orders Item 9, for which the estimated annual usage is 60 boxes (5 per box).