



Serving Jefferson County Since 1917

Hazel L. Collins

Purchasing Agent

JEFFERSON COUNTY DEPARTMENT OF HEALTH

1400 6th Avenue South, Birmingham, AL 35233

(205) 930-1961/Fax (205) 930-1060

AUGUST 13, 2026

ITB # 26-08-11

INVITATION TO BID

The Jefferson County Board of Health (the "Board") and the Jefferson County Department of Health (the "Department") (collectively, "JCDH") will be accepting sealed bids for **Landscape Management Services** which will be received by:

Purchasing Agent, Jefferson County Department of Health, General Services Annex,
401 14th Street South, Birmingham, AL 35233,

until 10:00 am CST., Tuesday, September 1, 2026, (the "Bid Period") at which time and place will be publicly opened and read. The Project will involve an expenditure in excess of thirty thousand dollars (\$30,000) and is subject to competitive procurement provisions of the Alabama Bid Law, Ala. Code 41-16-50 et seq.

A. SCOPE OF WORK AND MATERIALS

Prospective bidders may download the complete solicitation including the specifications and bid forms via the internet at <https://jcdh.org/SitePages/About/Bids.aspx>, or by visiting the Purchasing Office at the address shown above, or by calling (205) 930-1961, fax (205) 930-1060 and requesting a copy be mailed to you. Any addenda will be available on the JCDH website.

Bidder is responsible for checking for addenda until bid opening date. Addenda will be mailed only to those vendors who were provided a copy in person or by mail. **Bidders are strongly encouraged to read the entire solicitation.**

B. BIDS

All bids must be submitted on Bid Form in a sealed envelope indicating **"SEALED BID – ITB # 26-08-11, Landscape Management Services"** with opening date and bid number printed on outside of envelope.

All bidders must complete and provide the following:

- The notarized State of Alabama disclosure form included in the bid package;
- The Addendum to Bid Agreement Contract;
- A copy of their E-verify certificate with the assigned number from the U.S. Department of Homeland Security;
- A W-9 Form;
- Business License (City of Birmingham/Jefferson County)
- The Beason-Hammon Alabama Taxpayer and Citizen Protection Act Supplemental Form; and
- All other documents listed in the enclosure

C. BONDING

It is **required** for any contract/purchase exceeding \$10,000.00 that the bidder submits with their bid a certified check, a cashier's check or a bid bond payable to the Jefferson County Department of Health in the amount of \$500.00. For any bid award to be considered that exceeds \$10,000, it must be accompanied by an acceptable bid bond or check. Bid bonds will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of the award. Should the successful bidder fail to accept the award, the bid bond or check shall be forfeited.

D. OTHER BID REGULATIONS AND REQUIREMENTS

- No bid may be withdrawn for a period of sixty (60) days after the date of the bid opening.
- JCDH reserves the right to reject bids if such action is determined to be in the best interest of JCDH.
- JCDH reserves the right to reject any or all bids or parts of bids and to make the award either “all or none” or per line item on the merit and/or feature of method and quality, delivery, and service availability as the best interest of JCDH appears.
- JCDH is exempt from all tax. This statement in no way is to be construed as relieving a seller or contractor from paying any tax assessed to him as a seller or contractor.
- JCDH reserves the right to require documentation that each bidder is an established business and is abiding by the ordinances, regulations, and laws of their community and the State of Alabama.
- If you are required by any regulatory agency to maintain professional license or certification to provide any product and/or service solicited under this ITB, JCDH reserves the right to require documentation of current license and/or certification before considering and awarding the bid.

E. COMMUNICATION DURING BID EVALUATION

There shall be no communication during the evaluation period between any vendor and JCDH agency requisitioning the good or service to be procured. Any communications, written, oral, or electronic between the vendor and the requisition agency must come through the Division of Purchasing Buyer administering the ITB.

F. QUESTION/INQUIRY

Telephone inquiries with questions regarding clarification of all specifications of the ITB will not be accepted. All questions concerning the bid, product, and/or service specifications must be e-mailed to Hazel Collins at hazel.collins@jcdh.org and Glenda Smith at glenda.smith@jcdh.org. Please reference the ITB number and Question/Inquiry in the e-mail subject.

G. LETTER OF NOTIFICATION

All bidders for this ITB are requested to reply via email to notification of Intent indicating that they intend to submit a bid. Only those bidders submitting the Notification of Intent will be advised of any clarifications, addendum, and answers to inquiries and/or questions pertaining to this ITB. The email of Notification of Intent can be emailed to hazel.collins@jcdh.org and glenda.smith@jcdh.org. Please reference the ITB number and Notification of Intent in the e-mail subject.

H. MANDATORY PRE-BID CONFERENCE

The mandatory pre-bid meeting and site visit will be held on Tuesday, August 25, 2026 at 10:00 a.m., at the following location:

Jefferson County Department of Health
General Service Annex Conference Room
401 14th Street South
Birmingham, Alabama 35233

The site visit will occur after the mandatory pre-bid meeting to enhance the bidder’s knowledge of a thorough understanding of the scope of work to be performed. Bidders will be responsible for thoroughly examining the sites and familiarizing themselves with the existing conditions. By submitting, Bidder agrees it has examined the sites, specifications and accepts without recourse, all site conditions. **In order to bid, your attendance at the pre-bid conference is MANDATORY.**

I. PROJECTED SCHEDULE OF EVENTS

Jefferson County Department of Health reserves the right to adjust the following schedule of events where needed to benefit the County

Announcement of ITB	August 13, 2026
Mandatory Pre-Bid Conference	August 25, 2026 at 10:00 am CST
Deadline for Notification of Intent	August 25, 2026 at 10:00 am CST
ITB due Date & Public Opening	September 1, 2026 at 10:00 am CST

Hazel L. Collins
Hazel L. Collins, CPP, CPPM
Purchasing Agent

HC/gs
AM: 08-15-26
Enclosures

SPECIFICATIONS

A. STATEMENT OF PURPOSE

The Jefferson County Department of Health is currently soliciting sealed bids for **Landscape Management Services** as outlined in the specification section. The successful bidder will be notified of the bid award via Jefferson County Department of Health's Notice of Award letter and the approved Standard Addendum to Bid Agreement Contract.

Proposers eligible to submit an ITB must not be on the U.S. General Services Administration lists of Parties Excluded from Federal Procurement or Non-Procurement Programs. ITB will be submitted for furnishing all labor and materials, software licenses, services, and integration, and performing all work.

No Bid will be considered unless the Proposer, whether resident or non-resident of Alabama, is qualified to submit a bid. The Jefferson County Department of Health reserves the right to reject any and all bids and to waive any formalities in the solicitation process, and to be the final authority in any conflict.

B. BACKGROUND

The Jefferson County Department of Health (JCDH) seeks a contractual Landscape Management Services to provide professional service at all the JCDH locations as listed on the bid form. All bidders must bid for each location listed in this bid. Failure to properly provide adequate, acceptable service will result in the termination of the contract and the contractor declared a non-responsible bidder. The life of this contract exists with the provision that no price increases are allowed during the term of the contract.

C. BIDDER CONTRACTS

Successful firm will be the only contract. Bids will not be accepted from vendors that sub-contract their work.

E. AWARD

The Award will be made in whole to the lowest responsible bidder provided the bidder meets all requirements and specifications required by JCDH and the bidder meets all requirements under the Alabama Competitive Bid Law.

F. TERMINATION

The contractual agreement or addendum associated with any bid may be terminated by JCDH with a thirty (30) day written notice of cancelation to the other party regardless of reason.

Any violation of the agreement or addendum associated with any bid shall constitute a breach and default of this agreement. Such termination shall not relieve the contractor of any liability to JCDH for damages sustained by virtue of a breach by the contractor.

G. TERMS

The bid will be valid for a period of a three (3) year term.

H. PRICE

The total bid price, including all line-item prices, will remain firm for the entire duration of the bid period. The price is to include all related fees. The invoice(s) must be itemized and billed after completion.

I. FREIGHT

Prices are to include transportation, fuel, handling, service, freight charges and deliveries/pick-up as specified. JCDH will pay no additional fees unless previously agreed to in writing.

J. TAX

JCDH is exempt from all tax. Bidder shall be responsible for any tax that may be levied or assessed by reason of this transaction.

K. PRE-PAY

No pre-payments will be made.

L. ADDITIONS TO CONTRACT

JCDH has attempted to list all aspects of the Project that will be required during the term of the Agreement. However, JCDH reserves the right to purchase additional quantities and/or related items from the successful bidder.

M. INTERPRETATIONS

No modification, deviation, substitution, or other such changes will be made without the prior written approval of JCDH. JCDH reserves the right to reject any or all bids submitted and to make the award in the best interest of the Health Department.

N. OTHER BID TERMS AND CONDITIONS

- Bids will be rejected if there is reason to believe that collusion exists among the bidders. No participants in such a collusion will be considered in future bids for the same work.
- Bidder must have all necessary business licenses as required by the State of Alabama, Jefferson County and the City of Birmingham.
- All items must conform strictly to the specifications and shall be subjected to evaluation upon acceptance. In the event that any item is deemed unacceptable or not in conformity with the specifications, such items will be rejected, and items of proper quality as set forth in the specifications shall be furnished in place thereof at the expense of the successful bidder.
- Failure to comply in accordance with the awarded bid as submitted, including promised delivery, will constitute sufficient grounds for cancelation of the order and the contract at the option of JCDH.
- Use of specific names and numbers is not intended to restrict the bid of any bidder, seller and/or manufacturer but is solely for the purpose of indicating the type, size and quality, material, service, or equipment considered best adapted to the JCDH's intended use.
- Bidder will furnish a minimum of three (3) references. References will be accepted only from companies that provide a similar type of scope of work as requested herein.
- No bidder shall be allowed to offer more than one bid for the said project. If said bidder should submit more than one bid for the said project described therein those bids shall be rejected.
- No bidder shall be allowed to offer more than one price on each line item. If said bidder should submit more than one price per line item, then ALL prices for that line item shall be rejected.

O. INCURRING COSTS

The Jefferson County Department of Health will not be liable for any costs incurred in preparing bid responses.

P. NUMBER OF BIDS

One (1) signed original AND one (1) copy to be submitted with bid package.

Q. APPLICABLE LAW

A contract entered into as a result of this bid shall be governed and interpreted under the laws of the State of Alabama. The contract shall be on a standard JCDH form as modified for this particular transaction. As JCDH is a public agency, its standard contract contains provisions required by Alabama law and regulations. Those provisions include, but are not limited to, the following topics.

Ala. Code 41-4-142 provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama, or leases for use in Alabama, are registered, collecting, and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama. **BY SUBMITTING THIS BID, THE FIRM IS HEREBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ALABAMA LAW, THEY ARE NOT BARRED FROM SUBMITTING BIDS OR ENTERING INTO A CONTRACT PURSUANT TO ALA. CODE 41-4-142, AND ACKNOWLEDGE THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.**

Ala. Code 31-13-9(k) provides the following language must be included in every public contract bid in Alabama: "By signing the Agreement and this Addendum, the Board and the Contractor affirm, for the duration of this Agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, any Contracting Party found to be in violation of this provision shall be deemed in breach of this Agreement and shall be responsible for all damages resulting therefrom."

In addition, any Contractor that employs one or more employees in the State of Alabama must provide evidence of their participation in the federal E-Verify program.

Acceptance of standard JCDH contract terms and execution of the contract are essential elements of the award. Failure to enter into the contract will result in forfeiture of the award. A copy of the form "Addendum to Bid" may be obtained upon request from the Purchasing Agent.

R. INSURANCE

Bidder shall furnish to the Board upon execution of this Agreement, a Certificate of Insurance as evidence of adequate professional and public liability insurance insuring vendor, the Board and Board's agents, servants, and employees as additional insured.

S. NON-DISCRIMINATION POLICY

The Jefferson County Department of Health follows a policy of non-discrimination. No contractor with the Jefferson County Department of Health should discriminate on the basis of race, sex, religion, disability or national origin. Failure by the vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the Jefferson County Department of Health deems appropriate.

T. RESPONSIBILITY

The bidder assumes, by virtue of its signature on the bid, the responsibility for guaranteeing reasonable satisfaction of the owner.

U. GUARANTEE

Bidder certifies by submitting a bid that the bidder is fully aware of the conditions of service and purpose for which item(s) included in this bid are to be purchased, and that their bid will meet these requirements of service and purpose to the satisfaction of the Jefferson County Department of Health and its Agent.

V1. QUALIFICATIONS/REQUIREMENTS OF THE BIDDER

The following factors will include but not be limited to these items when making a final recommendation.

- Bidder must possess commercial landscaping skills, experience, and responsibility as specified in this ITB.
- Bidder must have four (4) years' experience with commercial landscape and maintenance of like scope.
- Bidder must be available to perform services within the period of time the work is to be furnished.
- Bidder must be knowledgeable of irrigation systems.
- Bidder must be skilled in maintenance and repair of JCDH's irrigation system.
- Bidder must provide three (3) client references whose work was performed within similar type of scope of work.
- Bidder must furnish a company telephone representative or furnish a voice message system and calls should be returned within two (2) hours. Upon arrival, workers are to report to JCDH employee site designee. After work has been completed a dated written report should be left with this same employee at the location.

The owner may make such investigations as it deems necessary to determine the ability of the bidder to perform the work. Bidders shall furnish to the owner such information for this purpose as may be requested.

V2. QUALITY OF PRODUCTS

It shall be an absolute condition of this bid that the quality of all the materials and workmanship shall not vary from that normally offered by good quality manufacturers and contractors except where approved as an alternate.

V3. MATERIALS & WORKMANSHIP

All labor shall be performed by competent workmen. Quality of material and workmanship should meet JCDH standards.

V4. LEGAL COMPLIANCE AND PERMITS

The work performed under this bid shall comply with applicable laws, ordinances and regulations.

The bidder shall obtain and pay for licenses, permits and inspections necessary for the performance of the work. The bidder will be required to furnish the owner satisfactory evidence of such Business license and certification(s). The bidder shall be licensed by the City of Birmingham and Jefferson County. **All licenses submitted must be current.**

V5. USE OF PREMISES AND COOPERATION

No space for storage of material will be made available on the premises.

V6. FAMILIARITY WITH LAWS

Bidder is assumed to be familiar with all Federal, State, and Local laws, ordinances, rules and regulations that in any manner affect the work contracted hereunder. Ignorance on the part of the bidder will in no way relieve this responsibility.

V7. PROTECTION OF WORK AND PROPERTY

The bidder shall promptly repair all damage for which bidder is responsible. The bidder shall also be responsible for any loss or damage to the owner's property and the property of others due to performance of work under this contract and shall make good such loss or damage at bidder's own expense.

V8. SAFETY

Bidder shall take all necessary precautions to ensure the safety of the public and of workmen on the job, and to prevent accidents or injury to any persons on or adjacent to the premises where the work is being performed. Bidder shall comply with all laws, ordinances, codes, rules and regulations relative to safety and the prevention of accidents. Applicable Material Safety Data Sheets (MSDS) are required for all chemicals, solvents, cleaners, etc. used at jobsite. MSDS's are to be given to the Facility Manager at the time of the award.

V9. CLEANING UP

The premises and the areas in which the work is performed shall be maintained in a neat and orderly condition by the bidder. Area shall be kept free from accumulations of waste materials and rubbish during the progress of the work. Remove all wrappings and trash from the work areas at the end of each working day. If the premises are not maintained properly, the owner may have any accumulations of waste materials or trash removed and charge such cost to the bidder.

Owner's dumpsters cannot be used for removal of rubbish and trash.

V10. OWNERS RIGHT TO TERMINATED BID

The owner may terminate this bid for reasons that may include but not be limited to the following:

- a. Bidder developing financial problems that result in the work not being completed on schedule.
- b. Bidder failure to supply enough properly skilled workmen or proper materials to execute the work per developed schedule.
- c. Bidder disregarding the specifications.
- d. Bidder being unable to do the work properly or by the time scheduled.
- e. Unsafe or unsatisfactory conduct on the job.

W. INSURANCE REQUIREMENTS

Bidder shall furnish to the Board upon execution of this Agreement, a certificate of insurance as evidence of adequate professional and public liability insurance insuring vendor, the Board and Board's agents, servants and employees as additional insured. **Insurance certificate must be provided prior to the beginning of services.**

Bidder shall keep said insurance in full force for the duration of contract. Such insurance shall not be modified, canceled or allowed to lapse unless the owner has received written notice by registered mail no earlier than fifteen (15) days, nor later than ten (10) days in advance of the date of such modification, cancellation or lapse.

The Contractor shall furnish acceptable proof of insurance on the following coverages.

The insurance required shall be written for not less than the following limits, or greater if required by law:

I. **Worker's Compensation**

State:	Statutory
Applicable Federal:	Statutory
Employer's Liability	
Bodily Injury:	\$1,000,000.00 per accident
	\$1,000,000.00 disease, policy limit
	\$1,000,000.00 disease, each employee

- II. Commercial General Liability on an ISO Occurrence Form or equivalent (including Bodily Injury, Property Damage, Premises-Operations, Independent Contractors' Protective, Products and Completed Operations, Broad Form Property Damage):

Bodily Injury

\$1,000,000.00	Each Occurrence
\$1,000,000.00	Aggregate

Property Damage

\$1,000,000.00	Each Occurrence
\$2,000,000.00	Aggregate

Insurance products and completed operations to be maintained for two (2) years after final payment and the Contractor shall continue to provide evidence of such coverage to the owner during this period.

Jefferson County Department of Health is to be named as an additional insured.

Broad Form Property Damage shall include completed operations.

W. INSURANCE REQUIREMENTS

III. Contractual Liability

Bodily Injury

\$1,000,000.00	Each Occurrence
\$2,000,000.00	Aggregate

Property Damage

\$1,000,000.00	Each Occurrence
\$2,000,000.00	Aggregate

IV. Personal Injury, with Employment Exclusion deleted

\$1,000,000.00	Each Occurrence
\$2,000,000.00	Aggregate

V. Business Auto Liability (including owned, non-owned and hired vehicles)

Bodily Injury

\$1,000,000.00	Each Occurrence
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Property Damage

\$1,000,000.00	Each Occurrence
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VI. If the General Liability Coverage are provided by Commercial Liability Policy, the

General Aggregate shall not be less than \$2,000,000.00.

Fire Liability Limit shall be not less than \$1,000,000.00 on any one fire.

Medical expense limit shall not be less than \$10,000.00 on any one person

Furnish one copy of Certificates herein required for each copy of the Agreement, specifically setting forth evidence of all coverage required. If this insurance is written on a Commercial General Liability Policy Form, ACORD form 25S will be accepted. Furnish to the owner, copies of any endorsements that are subsequently issued amending coverage or limits.

SPECIFICATIONS
LANDSCAPE MANAGEMENT SERVICES

JANUARY

- Winter pruning (All applicable non-blooming trees under 20 feet and shrubs).
- Leaf removal on turf, bed and parking areas.
- Prune crepe-myrtles, pampas grass and liriopse.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and/or vacuumed.
- All trees/shrubs should be maintained at an eighteen (18) inch clearance from any structure.

FEBRUARY

- Complete all winter pruning.
- Aerate all turf areas before pre-emergent application.
- Application of dormant oil on applicable plant material.
- Application of pre and post-emergent herbicide for broadleaf weed control.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and/or vacuumed.

MARCH

- Turf/bed management.
- Prune flowering trees and shrubs when bloom cycle is complete.
- Fertilize trees and shrubs with sulfur-coated fertilizer (14-14-14).
- Check irrigation to ensure proper operation.
- Dethatch warm season turf.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and/or vacuumed.
- All trees/shrubs should be maintained at an eighteen (18) inch clearance from any structure.

APRIL

- Turf/bed management.
- Fertilize azaleas with sulfur-coated fertilizer when bloom cycle is complete.
- Fungus/insect control.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and/or vacuumed.
- Chip/pine bark application.
- Spring Planting of appropriate flowers **(Mid-April)**

MAY

- Turf/bed management.
- Fungus/insect control.
- Fertilize warm season turf with sulfur-coated fertilizer (28-5-12) at a rate of 1lb-1000 sq.ft.
- Pruning of all applicable plant material for shape.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

SPECIFICATIONS
LANDSCAPE MANAGEMENT SERVICES (Cont'd)

JUNE

- Turf/bed management.
- Fertilize warm season turf with sulfur-coated fertilizer (32-5-7) at a rate of 1lb/1000 sq.ft.
- Fungus/insect control.
- Pruning for shape – shrubs, trees, branches, roots etc.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

JULY

- Turf/bed management.
- Fungus/insect control.
- Pruning for shape – shrubs, trees, branches, roots etc.
- Chip/pine bark application.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

AUGUST

- Turf/bed management.
- Fertilize warm season turf with sulfur-coated fertilizer (32-5-7) at a rate of 1lb/1000 sq.ft.
- Fungus/insect control.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

SEPTEMBER

- Turf/bed management.
- Fungus/insect control.
- Prune for shape – Crepe-Myrtles, shrubs, trees, branches, roots etc.
- Fertilize warm season turf with sulfur-coated fertilizer (28-5-12) at rate of 1lb/1000 sq. ft.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

OCTOBER

- Turf/bed management.
- Fall Planting of appropriate flowers
- Application of pre and post-emergent herbicide for broadleaf weed control.
- Floriculture (Installation of winter annuals/perennials).
- Soil testing for pH and fertilization requirements.
- Lime turf areas if needed.

SPECIFICATIONS
LANDSCAPE MANAGEMENT SERVICES (Cont'd)

OCTOBER (Cont'd)

- Leaf removal from turf, bed, and parking areas.
- Prune for shape – Crepe-Myrtles, shrubs, trees, branches, roots etc.
- Fertilize trees and shrubs with sulfur-coated fertilizer (14-14-14) per the manufacture's recommendations.
- Chip/pine bark application.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

NOVEMBER

- Turf/bed management.
- Winterize irrigation before first-hand freeze.
- Leaf removal from turf, bed and parking areas.
- Chip/pine bark application (if leaf removal is complete).
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

DECEMBER

- Selective pruning of ornamental trees for shape and cross branching.
- Deadhead annual beds.
- Police for trash and weeds.
- Leaf removal from turf, beds and parking areas.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

Note: The parking areas including the upper level, lower level and stairs of the parking structure at the Guy M. Tate Facility cannot be cleaned during business hours.

TURF/BED MANAGEMENT SHALL INCLUDE THE FOLLOWING:

- During active months, turf shall be cut weekly at three (3) inches height.
- All curbs will be edged twice monthly.
- All applicable bed lines will be edged bi-monthly.
- String trimming will be done as needed during each visit in conjunction with herbicide treatment, as well as hand-pulling of visible weeds.
- Property will be blown/swept clean each visit.
- Plant material will be pruned and not to exceed the present height and shape.
- During dormant turf months, turf beds, parking areas and surrounding property will be cleaned weekly to remove any debris.
- A comprehensive chemical program for fertilization and weed control will be implemented, and the schedule will be rigidly followed. (This includes all landscaping at Eastern Health Center and walking trails).

SPECIFICATIONS
LANDSCAPE MANAGEMENT SERVICES

TURF/BED MANAGEMENT SHALL INCLUDE THE FOLLOWING (Cont'd):

- An aeration program will be initiated at least once annually.
- No gasoline equipment will be used on Ozone yellow or red days (no grass cutting with gasoline motors or weed eaters on these days will be allowed).

SCHEDULE OF OPERATIONS

- 52 Weekly maintenance visits (including turf, beds and parking areas).
- 4 Granular turf fertilizations.
- 2 Trees/shrub fertilizations.
- 2 Pre/post emergent applications for broadleaf weed control.
- Cut grass before or after business hours at Eastern and Western Health Centers.
- **Weekly itemized report of work performed. Shall be email to Theolonius.wright@jcdh.org**

INVOICES

Bidder must submit the itemized invoices to the Jefferson County Department of Health (JCDH), Accounting Division, PO Box 2648, Birmingham, Alabama 35202-2648. Also, please email copies of the invoices to General Service, Theolonius Wright, Facilities Manager at Theolonius.wright@jcdh.org and Accounts.Payable@jcdh.org, no later than **30 day of service**.

REFERENCES

The successful bidder will furnish a minimum of three (3) references; to include name, address, contact person, telephone number. References will be accepted only from companies that provide similar services with the same type and scope as requested herein. The reference sheet is listed on page 17.

BID FORM FOR ITB #26-08-11
DUE: Tuesday, September 1, 2026
TIME: 10:00 a.m.

Hazel Collins
Purchasing Agent
Jefferson County Department of Health
General Services Annex Building
401 14th Street South
Birmingham, AL 35233

Submitted below is my firm bid for specified services in accordance with your ITB #26-08-11.

ATTACH THIS SHEET AS COVER SHEET TO YOUR PROPOSAL

LOCATION

AMOUNT

Guy M. Tate Building
1400 Sixth Avenue South
Birmingham, AL 35233

1st Year _____/annually
2nd Year _____/annually
3rd Year _____/annually

Eastern Health Center
601 West Blvd
Birmingham, AL 35206

1st Year _____/annually
2nd Year _____/annually
3rd Year _____/annually

General Services Annex
401 South 14th Street
Birmingham, AL 35233

1st Year _____/annually
2nd Year _____/annually
3rd Year _____/annually

Western Health Center
631 Bessemer Super Hwy
Midfield, AL 35228

1st Year _____/annually
2nd Year _____/annually
3rd Year _____/annually

Name of Company _____

**BID FORM FOR ITB #26-08-11
AIR POLLUTION MONITORING SITES**

LOCATION

AMOUNT

Leeds Air Site (Spray and weed eat)
201 Ashville Rd, Hwy 119
Leeds, AL 35094

1st Year _____/annually
2nd Year _____/annually
3rd Year _____/annually

North B 'ham (Cut inside & outside of fence)
3009 28th Street North
Birmingham, AL 35207

1st Year _____/annually
2nd Year _____/annually
3rd Year _____/annually

McAdory Air Site (Spray and weed eat)
4800/4821 McAdory School Rd
McCalla, AL 35111

1st Year _____/annually
2nd Year _____/annually
3rd Year _____/annually

Wylam Air Site (Spray and weed eat)
1242 Jersey Street
Birmingham, AL 35224

1st Year _____/annually
2nd Year _____/annually
3rd Year _____/annually

Near Air Site (Cut inside & outside of fence)
110 5th Street West
Birmingham, AL 35204

1st Year _____/annually
2nd Year _____/annually
3rd Year _____/annually

NOTE: Some sites may only require weed control. These services should be provided every (2) weeks.

ADDITIONAL LANDSCAPING SERVICES such as tree removal, disposal, stump grinding, sprinkler system repairs/modifications, plant/shrub/turf replacement, etc.

\$ _____ hourly rate of service

_____ % Percentage mark-up on vendor's cost for parts, supplies and materials

_____ % Percentage mark-up on vendor's cost for rental equipment

Name of Company _____

REFERENCES

Bidder will list a minimum of three (3) references. References will be accepted only from companies that provide a similar type of scope of work as requested herein.

Contact Person _____

Company _____

Address _____

Telephone _____

Contact Person _____

Company _____

Address _____

Telephone _____

Contact Person _____

Company _____

Address _____

Telephone _____

Name of Company _____

Please enclose your business card with your bid.

Bidder acknowledges receipt of _____ addenda. This page must be returned with bid.
(addenda numbers)

Date of Bid

Name (print legibly or type)

Company

Title

Street Address

Signature

City State Zip

Tax ID Number

Post Office Box (Zip if different from street address)

E-mail Address

Telephone Number

Fax Number

Terms of Payment

Delivery Date

Alabama Law (Section 41-4-142, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama, or leases for use in Alabama, are registered, collecting, and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama.

BY SUBMITTING THIS BID, THE BIDDER IS HEREBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ALABAMA LAW, THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-142, AND ACKNOWLEDGE THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.