



JEFFERSON COUNTY BOARD OF HEALTH

Wednesday, September 13, 2017 - 5:00 p.m.
5th Floor Board Room

PRESENT: Max Michael, III, M.D., Joshua Miller, D.O., Yocunda Clayton, M.D.,
Hernando Carter, M.D., and Sylvie Stacy, M.D.

ABSENT: Commissioner Jimmie Stephens

OTHERS

PRESENT: Mark E. Wilson, M.D., David Hicks, D.O., Kim Cason, Rodney Holmes,
David Maxey, Esq., Jonathan Stanton, and Denisa Pridmore

Call to Order

The meeting was called to order by Dr. Michael, Chair.

Minutes

Minutes of the August 9, 2017 meeting were approved as distributed.

July Financial Statements

The August Financial Statements were included in the Board package. There were no questions from the Board.

Holiday Schedule

On the motion of Dr. Miller, and seconded by Dr. Clayton, the following resolution was approved:

BE IT RESOLVED by the Jefferson County Board of Health that the official holidays for eligible Jefferson County Department of Health employees for fiscal year 2017-2018 shall be the same as adopted by the Board of Health for 2017 including two variable days for a total of twelve holidays.

Write-Off Uncollectible Accounts

On the motion of Dr. Miller, and seconded by Dr. Clayton, the following resolution was approved:

WHEREAS, the Jefferson County Board of Health (the "Board") provides Primary Care and Dental services to primarily two categories of patients; those covered by the Alabama Medicaid insurance program and to the uninsured and,

WHEREAS, the uninsured have very limited financial resources and are often unable to pay the sliding fee portion of the fees charged for services provided by the Board and,

WHEREAS, it appears to the Board that writing off and ceasing collection efforts for aged, uncollectible accounts serves the public purpose by avoiding the costs associated with perpetually carrying of such accounts on the books;

NOW THEREFORE, BE IT RESOLVED, that accounts receivable balances representing Primary Care and Dental services prior to October 1, 2015 are deemed to be uncollectible after reasonable collection efforts and shall be written off of the Board's financial records.

The detail account information in support of Primary Care and Dental accounts written off (\$173,000 or less) shall be available upon request for auditing and internal control purposes.

Public Health Advised Fund – Recovery Resource Center

Dr. Wilson discussed the following resolution that will authorize JCDH to transfer funds to the Public Health Advised Fund, managed by the Community Foundation of Greater Birmingham, to support the Recovery Resource Center of Jefferson County. He reminded the Board the center will provide assistance to people with substance abuse assessment, referral information and navigation to treatment. Options have been reviewed for funding the center and granting through the Public Health Advised Fund was determined to be the most expedient and effective manner. The Board previously approved funding for the Recovery Resource Center in the FY 2017-2018 budget.

Dr. Wilson noted he continues to work with Deputy County Manager, Walter Jackson, on the Medication Assisted Treatment Center at Cooper Green. There was recently a change in top level management at Cooper Green and the center was not funded in their upcoming budget. Cooper Green is still committed to the clinic but has asked for time to look at it more thoroughly.

On the motion of Dr. Miller, and seconded by Dr. Clayton, the following resolution was approved:

WHEREAS, the Jefferson County Board of Health (Board), on August 10, 2005 resolved to establish the Public Health Community Projects Fund (PHCP Fund) and provide that certain Jefferson County Department of Health funds be transferred to the Community Foundation of Greater Birmingham (CFGFB) to manage and administer grants under CFGFB Fund Policies; and,

WHEREAS, CFGFB and Board entered Advised Fund Agreement, dated August 14, 2006, that established the terms that CFGFB will manage the Jefferson County Public Health Fund (Advised Fund) and administer grants from the Advised Fund to preserve, protect and enhance the general health and environment in Jefferson County, Alabama; and,

WHEREAS, the Attorney General of the State of Alabama, Honorable Troy King, on February 13, 2007 issued the Attorney General Opinion 2007-047, concluding:

“The Jefferson County Board of Health may enter an agreement with the Community Foundation of Greater Birmingham under which, and subject to the required annual budget review and approval process, the Board will provide funds to the Community Foundation of Greater Birmingham for use in public health work projects in Jefferson County if the Board determines that the agreement will further the Board's purposes;” and,

WHEREAS, a coalition of community stakeholders in Jefferson County including the Jefferson County Health Officer, substance abuse treatment providers, and advocates for people with addiction, has determined that there is a need for a centralized location where people with addiction and their families can obtain information about addiction treatment resources and assistance in navigation to those resources; and,

WHEREAS, on August 10, 2016 the Board approved the Department’s 2017-2021 Strategic Plan including work with partners to develop capacity to offer information and navigation services to Jefferson County residents in need of substance abuse treatment; and,

WHEREAS, on August 10, 2016 the Board approved the Department’s fiscal year 2018 budget, which included \$257,961 in expenses for a Recovery Resource Center program to offer information and navigation services to Jefferson County residents in need of substance abuse treatment; and,

WHEREAS, the CFGB intends to offer grants to help establish and sustain a Recovery Resource Center program in Jefferson County; and,

WHEREAS, the Department requests the Board to authorize the Department to transfer funds to the Advised Fund to fund grants for the Recovery Resource Center in the projected amount of \$257,961 for fiscal year 2018;

THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Health authorizes disbursement of Jefferson County Department of Health funds as specified above to the Jefferson County Public Health Fund of The Community Foundation of Greater Birmingham (Advised Fund) for funding of the Recovery Resource Center program in Jefferson County to further the Board’s public health work in Jefferson County.

Jefferson County Planning & Zoning Commission Appointments

Dr. Wilson discussed the following resolution for the Board to designate a JCDH employee to serve on the Jefferson County Planning & Zoning Commission. Once approved by the Board, this will go to the Jefferson County Commission for their approval. This will allow Environmental Health staff to inform the Commission of the public health implications for zoning for certain industries or landfills that may be close to homes and may be problematic.

On the motion of Dr. Clayton, and seconded by Dr. Miller, the following resolution was approved:

WHEREAS, Code of Alabama §45-37-260, as amended, provides, “...an agent or employee of the county board of health (be) designated by the board...” to serve on the Jefferson

County planning commission. Such designated member is to be designated by the Board of Health, approved by the County Commission and reside in Jefferson County, Alabama.

WHEREAS, The Jefferson County Board of Health desires to designate such employee, and an alternate designee, for approval by the County Commission to serve on the Planning Commission of Jefferson County, Alabama.

THEREFORE, BE IT RESOLVED, ORDERED AND ENACTED BY THE JEFFERSON COUNTY BOARD OF HEALTH that Brian Debrow (designee) and J.C. Andrews (alternate designee), employees of Jefferson County Department of Health, are designated for approval by the Jefferson County Commission to serve on the Planning Commission of Jefferson County, Alabama under Code of Alabama §45-37-260, as amended. Further, that Health Officer, Mark E. Wilson, M.D. take required action to present said designees to the County Commission for approval.

Contracts

On the motion of Dr. Clayton, and seconded by Dr. Carter, the following contracts were approved:

Renewal of a contract with Sheila Moore (payee) to provide training and consulting to JCDH employees in human research policy and regulations; and to provide other activities as agreed upon by both parties, at a rate of \$60 per hour; not to exceed \$30,000 from August 7, 2017 through September 30, 2018.

Renewal of a contract with Employment Screening Services, Inc. (payee) to provide background checks which include but are not limited to Consumer Reports, Investigative Consumer Reports and Motor Vehicle Reports for a rate not to exceed \$14,999 from July 10, 2017 through July 10, 2018.

A new contract with United States Geological Survey (USGS) (payee) for continuous monitoring of water-quality parameters of pH and turbidity at USGS streamflow gaging station 024223160 – Cahaba River near Whites Chapel, Alabama for a rate not to exceed \$1,300 from August 1, 2017 through September 30, 2017.

A new contract with Fiesta (payee) to provide benefits associated with the official sponsorship of Fiesta 2017 for a rate not to exceed \$6,000 on September 30, 2017.

Dr. Wilson stated JCDH will participate in the La Fiesta event on September 30, 2017 at Birmingham's Linn Park. La Fiesta is Alabama's largest celebration of Hispanic culture and heritage with a goal of educating the public about the many different Hispanic countries and their cultures. JCDH will provide health education and health screening at this event and will use this opportunity to survey attendees about their knowledge and perception regarding accessing STD Clinic services.

A new bid with Stewart of Alabama, Inc. (payee) to manage the printers, fax machines and multi-functional printers for JCDH. This agreement will not exceed bid values: cost per impression for all black/white \$0.0275 and for all color \$0.125 from July 27, 2017 through July 27, 2020.

A new contract with Cahaba Medical Care Foundation (payee) to provide two Clinical Nurse Practitioners to participate in primary and public health services at JCDH. To develop understanding of public health issues, care and treatment of patients in the public health environment for a rate not to exceed \$102,000 from October 1, 2017 through September 30, 2018.

Renewal of a contract with Auto-San, LLC (payee) to provide air freshener services for JCDH facilities for a cost not to exceed \$6,921 from July 26, 2017 through July 26, 2018.

A new contract with Oxford Diagnostics (payee) whereby JCDH is an affiliate to contract between the Alabama Department of Public Health and Contractor for T-Spot TB tests used to screen for exposure/infection for a rate not to exceed \$50.44 per T-Spot TB test from July 1, 2016 and ongoing.

A new bid with SanGuard Security Services, LLC (payee) to provide security services for the JCDH at a rate not to exceed \$100,000 per year for a three year term from August 15, 2017 through August 1, 2020.

A new contract with Lin C. Fulton (payee) to provide interpreting services for deaf, hard of hearing, or speech disabled JCDH clients/patients for a rate of \$40.00 per hour; not to exceed \$7,500 from September 1, 2017 through September 2, 2020.

An amendment to a contract with United Way of Central Alabama, Inc. (payor) for community and partner engagement around decreasing hypertension in the 35211 zip code of Jefferson County, Alabama. This is a no cost extension to extend the date of agreement to cover July 18, 2017 through September 18, 2017 for an amount not to exceed \$10,000.

Health Officer Report

Community Matters 20/20

Dr. Wilson reported year three is about to conclude for the Community Matters 20/20, Community Health Improvement Plan (CHIP) for Jefferson County. Community Matters 20/20 is the county-wide assessment and strategic planning process facilitated by JCDH. JCDH's Quality Improvement/Decision Support staff will be conducting the 2017 Annual CHIP reviews with key partners for the 17 goals, 47 Strategies and 163 tactics of the CHIP. These updates will inform the 2017-2018 CHIP Work Plan and likely will include the addition of further goals, strategies and tactics that will become effective November 1, 2017.

Birmingham Times Edition

Dr. Wilson said JCDH will be featured in the Birmingham Times Health Edition which comes out September 21, 2017. This special edition will contain an 8 page insert highlighting the Department's past accomplishments and future plans with the public.

2017 JCDH Annual Report

Dr. Wilson noted initial plans are being made for the 2017 JCDH Annual Report.

West Nile Virus

Dr. Wilson discussed the press conference held at JCDH last week regarding the three Jefferson County residents who have tested positive for West Nile Virus. Other cases are under investigation. The press conference served as a good opportunity to remind everyone to take precautions to prevent mosquito bites.

H1N1 Study

Dr. Wilson said there was breaking news today on a study sponsored by the Centers for Disease Control and Prevention (CDC) that suggests a possible association between the H1N1 component of the influenza vaccine and miscarriage in women who had received the vaccine early in pregnancy and who also had received the same vaccine in the prior season. There is an ongoing investigation to study this issue further.

The next Board of Health meeting is scheduled for Wednesday, October 11, 2017 at 5:00 p.m. in the Fifth Floor Board Room. There being no further business, the meeting adjourned at 5:40 p.m.



Sylvie Stacy, M.D., Secretary

Approved:



Max Michael, III, M.D., Chair