



JEFFERSON COUNTY BOARD OF HEALTH

Wednesday, December 14, 2016 - 5:00 p.m.
5th Floor Board Room

PRESENT: Jennifer R. Dollar, M.D., Joshua Miller, D.O., Yocunda Clayton, M.D.,
Hernando Carter, M.D., and Commissioner Jimmie Stephens

ABSENT: Max Michael, III, M.D.

OTHERS

PRESENT: Mark Wilson, M.D., David Hicks, D.O., Rodney Holmes, Bryn Manzella,
Jonathan Stanton, and Denisa Pridmore

Call to Order

The meeting was called to order by Dr. Dollar, Acting Chair.

Minutes

Minutes of the November 9, 2016 meeting were approved as distributed.

Financial Statement

Mr. Rodney Holmes, Director of Finance & Administration, discussed the November 2016 Financial Report. A motion to accept the financial report was made, seconded and approved.

Contracts

On the motion of Dr. Carter, and seconded by Dr. Miller, the following contracts were approved:

A new contract with Christopher Lauren Flowers & Décor (payee) to provide floral arrangements for the JCDH Employee Appreciation event at Birmingham CrossPlex on November 10, 2016 for an amount not to exceed \$3,600.

An amendment to a contract with J. Alan Truitt, Esq. with Kazmarek Mowrey Cloud Laseter, LLP, (payee) to provide legal counsel for the JCDH Board members at a rate of \$400/hour from January 1, 2017 through January 1, 2019.

A new contract with Vision Southeast Companies, Inc. (payee) to provide integrated security services at Western Health Center for a rate not to exceed \$3,445 from June 22, 2016 through June 22, 2019.

A new contract with Bhate Geosciences Corporation (payee) to provide geotechnical observations and construction materials testing services on Eastern Health Center parking for a rate not to exceed \$3,255 from November 14, 2016 through February 28, 2017.

A new contract with Aaron Smith (payee) to provide security services to JCDH at a rate of \$22.50 per hour; not to exceed fifty hours per week, from October 1, 2016 through September 30, 2017.

A new bid with Baird Contracting Company, Inc. (payee) for the parking lot expansion at Eastern Health Center for an amount not to exceed \$400,000 from December 1, 2016 through November 30, 2017.

Renewal of a contract with Alabama Environmental Council (payor) to provide the administration of Alabama Recycling Fund Grant agreement at a rate not to exceed \$48,252 from December 1, 2016 through September 30, 2017.

Renewal of a contract with The Birmingham Barons, LLC (payor) whereby the Board grants a non-assignable license to use the licensed property as a passenger vehicle parking area only by the Barons patrons for the 2017 post and regular baseball season from April 12, 2017 through November 14, 2017. The Barons shall pay the Board a license fee equal to the net revenue generated by patron parking in the licensed property; details provided in Term #4 of the contract.

Renewal of a contract with the Alabama Department of Public Health (payor) to support ability to conduct STD case investigations by funding Disease Intervention Specialists and to support staff involved with the Gonococcal Isolate Surveillance Project Program for a rate not to exceed \$92,587 from January 1, 2017 through December 31, 2017.

Renewal of a contract with the Alabama Department of Public Health, Bureau of Family Health Services, WIC Division (payor) to establish a Special Supplemental Nutrition Program for Women, Infants and Children (WIC) in Jefferson County at a rate not to exceed \$2,736,380 from October 1, 2016 through September 30, 2017.

Appointment of Rabies Officer

On the motion of Commissioner Stephens, and seconded by Dr. Miller, the following resolution was approved:

WHEREAS, Thomas P. Dawkins, D.V.M. has confirmed that he is desirous of being appointed the Rabies Officer for Jefferson County for the year 2017 as evidenced by his letter dated November 1, 2016.

THEREFORE, BE IT RESOLVED that Thomas P. Dawkins, D.V.M. be appointed as the Rabies Officer for Jefferson County for the year 2017.

JCDH Public Health Advised Fund – Nurse Family Partnership Program Funding

Dr. Wilson stated the following resolution will allow additional JCDH funds to be placed in the JCDH Public Health Advised Fund, managed by the Community Foundation of Greater Birmingham, to help establish the Nurse Family Partnership Program. The Nurse Family Partnership was previously approved by the Board of Health in the 2017-2021 JCDH

Strategic Plan and in the budget for Fiscal Year 2017. Dr. Wilson noted this is for the first of three years and will begin in the second half of this fiscal year.

On the motion of Dr. Miller, and seconded by Dr. Carter, the following resolution was approved:

Whereas, the Jefferson County Board of Health (Board), on August 10, 2005 resolved to establish the Public Health Community Projects Fund (PHCP Fund) and provide that certain Jefferson County Department of Health funds be transferred to the Community Foundation of Greater Birmingham (CFGB) to manage and administer grants under CFGB Fund Policies; and,

Whereas, CFGB and Board entered Advised Fund Agreement, dated August 14, 2006, that established the terms that CFGB will manage the Jefferson County Public Health Fund (Advised Fund) and administer grants from the Advised Fund to preserve, protect and enhance the general health and environment in Jefferson County, Alabama; and,

Whereas, the Attorney General of the State of Alabama, Honorable Troy King, on February 13, 2007 issued the Attorney General Opinion 2007-047, concluding;

“The Jefferson County Board of Health may enter an agreement with the Community Foundation of Greater Birmingham under which, and subject to the required annual budget review and approval process, the Board will provide funds to the Community Foundation of Greater Birmingham for use in public health work projects in Jefferson County if the Board determines that the agreement will further the Board's purposes.”

WHEREAS, August 10, 2016 the Board approved the Department's 2017-2021 Strategic Plan including a Nurse Family Partnership Program in Jefferson County to invest in and deliver targeted services to improve birth outcomes and foster optimal infant health and development;

WHEREAS, August 10, 2016 the Board adopted FY 2016-2017 General Fund Budget and authorized the Health Officer to transfer category funds if General Fund Budget is not exceeded;

WHEREAS, Nurse Family Partnership Program funds budgeted for FY 2016-2017 total \$145,000;

WHEREAS, the CFGB seeks to offer grants to establish a Nurse Family Partnership program in Jefferson County;

WHEREAS, the Department requests the Board to authorize the Health Officer to transfer/commit \$145,000 to the Advised Fund to fund grants for Nurse Family Partnerships;

WHEREAS, the Board wishes to approve a one-time transfer to CFGB in the sum of One Hundred Forty-Five Thousand Dollars (\$145,000.00) for use under the terms of the Advised Fund to further the public health work in Jefferson County, Alabama, supporting Nurse

Family Partnerships if said amount is included in the Jefferson County Department of Health 2016-2017 Budget as approved by JCBH.

NOW THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Health authorizes and requests the Health Officer, Mark E. Wilson, M.D. to take necessary action to transfer to Community Foundation of Greater Birmingham the sum of One Hundred Forty-Five Thousand Dollars for the Jefferson County Public Health Fund of The Community Foundation (Advised Fund) for funding of Nurse Family Partnership programs.

Election of 2017 Officers

On the motion of Commissioner Stephens, and seconded by Dr. Carter, Dr. Michael was elected as Chair of the Board, Dr. Miller was named to serve on the General Liability Claims & Investment Committee, and Dr. Sylvie Stacy will serve as Secretary.

Recognition of Dr. Jennifer Dollar

Dr. Wilson presented Dr. Dollar with a plaque in appreciation of her service on the Board of Health.

Health Officer Report

JCDH Annual Report

Dr. Wilson reminded the Board he had previously sent a draft of the 2015 JCDH Annual Report to them. The final copy is nearing completion and he will send it by email to the Board. Dr. Wilson asked them to let him know if they would prefer a paper copy.

Needle Exchange

Dr. Wilson reported that a bill has been drafted for the upcoming Alabama Legislative Session called the "Alabama Bloodborne Infectious Disease Prevention and Substance Abuse Reduction Act." It would allow the establishment of local needle exchanges upon approval of the state health department and the local public health authority. The needle exchanges would be required to adhere to certain rules spelled out in the law. Dr. Wilson will be meeting with some legislators to gain their support.

Governor's Task Force

Dr. Wilson stated that Governor Robert Bentley is creating the Alabama Council for Opioid Misuse and Addiction. Dr. Wilson will most likely be asked to be on the council as a representative of the local "Pills to Needles" initiative.

Northern Jefferson Health Center

Dr. Wilson reported that Dr. David Hicks, Deputy Health Officer, has led a team to assess the needs of a replacement clinic for the aging Morris Health Center. The team has made recommendations to the Executive Management Team and an architect will be consulted once a few additional details are received.

Strategic Plan

Dr. Wilson noted that JCDH is about to conclude with the current Strategic Plan and a meeting will be scheduled in January to wrap up the details. A final report will be shared with the Board.

Dr. Wilson reported that we have started working on the 2017-2021 Strategic Plan. Champions have been identified for each area of responsibility for 2017.

JCDH 100 Year Anniversary

Dr. Wilson stated that early work continues on the JCDH 100 Year Anniversary events. More details on the year-long celebration will be shared with the Board at a later date.

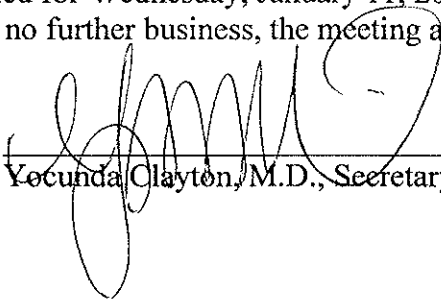
Tobacco 21

Dr. Wilson briefly discussed the Board's interest in a policy to raise the legal age to 21 for the State of Alabama in order to purchase tobacco products, and possibly nicotine products. He offered to have a draft resolution for the Board's consideration at the January meeting. The Board was in agreement.

Board of Health Self-Evaluation

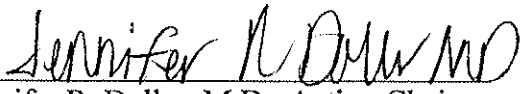
Bryn Manzella, MPH, Director of Quality Improvement, asked the Board members to complete the self-evaluations included in their meeting materials. Ms. Manzella encouraged the Board to share any comments for improvements.

The next Board of Health meeting is scheduled for Wednesday, January 11, 2017 at 5:00 p.m. in the Fifth Floor Board Room. There being no further business, the meeting adjourned at 5:40 p.m.



Yocunda Clayton, M.D., Secretary

Approved:



Jennifer R. Dollar, M.D., Acting Chair