



## **JEFFERSON COUNTY BOARD OF HEALTH**

**Wednesday, October 8, 2014 - 5:00 p.m.**

**5<sup>th</sup> Floor Board Room**

**PRESENT:** Katisha Vance, M.D., Steven Kulback, M.D., Jennifer R. Dollar, M.D., Nicole Redmond, M.D., Ph.D., MPH, Max Michael, III, M.D., and Commissioner David Carrington

**OTHERS PRESENT:** Mark Wilson, M.D., Kirsten Bryant, Haley Colson, Carolyn Dobbs, M.D., Heather Hogue, PharmD, Rodney Holmes, Ed Khan, M.D., Stephen Mallard, M.D., David Maxey, Esq., Jonathan Stanton, Latanya Tinnin, and Denisa Pridmore

### **Call to Order**

The meeting was called to order by Dr. Kulback, Chair.

### **Minutes**

Minutes of the September 10, 2014 meeting were approved as distributed.

### **Enterovirus D68 (EV-D68) and Ebola**

Ed Khan, M.D., Medical Director in Disease Control, discussed the Enterovirus D68. The virus was first discovered in 1962 and can cause mild to severe respiratory illness. This year the number of individuals with confirmed EV-D68 infection is much greater than previous years.

Dr. Khan discussed the Ebola virus outbreak with the most severely affected areas being Guinea, Sierra Leone and Liberia. He noted the epidemic is not slowing down and has not been contained to those areas.

Dr. Khan shared our local preparedness plans to recognize Ebola symptoms and take appropriate quarantine precautions in the event of suspected cases. UAB Hospital has an area devoted for isolated suspects. JCDH staff met with Birmingham Regional Emergency Medical Services System personnel today and learned their ambulances are equipped with protective equipment. ADPH has been providing guidance with conference calls over the past few weeks and their website contains beneficial information and documents that may be needed.

Dr. Wilson added that JCDH Emergency Preparedness previously formed a Health Care Coalition that is made up of health care partners throughout Jefferson County for general emergency preparedness purposes. Information on Ebola has been shared through this network.

Dr. Vance expressed her concern for the West African community in Jefferson County and suggested JCDH reach out to them to make sure they are well informed. Dr. Wilson asked her to send contact information to him.

### **Contracts**

On the motion of Dr. Michael, and seconded by Dr. Redmond, the following contracts were approved:

A new contract with Chip Rewards, Inc. (payee) to provide a guest speaker for the Tobacco Free Coalition at a rate not to exceed \$1,000 from September 4, 2014 through September 4, 2016.

A new contract with Canterbury United Methodist Church (payee) to provide rental space, room set-up on the day of meeting, and audio visual support on-site for Health Action Partnership Annual meeting on December 18, 2014 at a rate not to exceed \$1,500.

Renewal of a contract with Alabama Institute for Deaf and Blind, Birmingham Regional Center, (payee) to provide interpreting services as needed to JCDH clients/patients at a rate of \$45 per hour; not to exceed \$1,000 from October 1, 2014 through September 30, 2015.

Renewal of a contract with Alabama Department of Environmental Management (payor) to reimburse JCDH for equipment purchased to meet obligations of grant activities for 2015 ADEM Recycling Grant at an amount not to exceed \$79,560 from October 1, 2014 through September 30, 2015.

Renewal of a contract with the Alabama Department of Public Health (payor) whereby ADPH will provide grant funds to support the ability of JCDH to conduct STD case investigations by funding Disease Intervention Specialist positions at a rate not to exceed \$112,500 from October 1, 2014 through September 30, 2015.

Renewal of a contract with Regional Planning Commission of Greater Birmingham (payor) where JCDH will produce and issue daily forecasts of particle pollution in Jefferson and Shelby counties and to facilitate these responsibilities, will enter into contracts for meteorological data subscription services, and for maintenance of the Birmingham Air Quality website. JCDH will be reimbursed for those contracts at 80% of expenses. This agreement is not to exceed \$72,000 from October 1, 2014 through September 30, 2015.

Renewal of a contract with the Alabama Department of Public Health/Bureau of Family Health Services (payor) to provide funds for JCDH to provide staff to implement the Jefferson County Childhood Lead Poisoning Prevention Program for an amount not to exceed \$92,980 from October 1, 2014 through September 30, 2015.

### **Purchase of Property for Wylam Air Monitoring Site**

On the motion of Commissioner Carrington, and seconded by Dr. Michael, the following resolution was approved:

**WHEREAS**, the Jefferson County Board of Health (“JCBH”) desires to enter into a contract for the purchase of certain real estate described as the North ½ of Lot 132, according to the Survey of Collins and Johns, as recorded in Map Book 1, page 43, in the Probate Office of Jefferson County, Alabama, Birmingham Division (the “Premises”), with Presbyterian Home for Children, for a purchase price of \$2,000.00; and

**WHEREAS**, the JCBH has a need for the use of the Premises as an air monitoring site; and

**WHEREAS**, JCBH desires to purchase the Premises pursuant to the conditions stated herein and in a Contract to be negotiated by the Health Officer; and

**NOW THEREFORE, BE IT RESOLVED**, that JCBH hereby authorizes its Health Officer, Mark E. Wilson, MD., to enter in to a Contract and any other documents necessary to further the purposes set forth therein, on the condition that the Premises be used only for public purposes consistent with, and that tend to further, the public purposes, programs and services of JCBH.

#### **Credentialing**

Dr. Wilson presented the following credentials report: Initial credentialing for Constance Gundacker, M.D., as an Appointed Physician in Clinical Services. The Board unanimously approved the Credentials Report.

#### **Health Officer Report**

#### **Public Health Accreditation (PHAB)**

Dr. Wilson reported that JCDH continues to prepare for the November 21, 2014 deadline for submission of our documentation to the Public Health Accreditation Board.

#### **“Meetings with Mark”**

Dr. Wilson shared that he recently completed the “Meetings with Mark” voluntary sessions he conducts every six months with employees to share information. The meetings went well.

#### **Regional Care Organization (RCO)**

Dr. Wilson announced that several JCDH employees met with the RCO applicant, VIVA Health/UAB/St. Vincent’s, this week to discuss how we should prepare for Medicaid reform. They are a non-profit group who is interested in working with us and anticipate having their network in place by April 2015. As a public health agency, JCDH would be able to work with them on prevention measures.

#### **Research**

Dr. Wilson stated we are still working on a solution for an Institutional Review Board (IRB) for JCDH engagement and human research since this coverage has been discontinued by ADPH. Our contractor is helping us obtain Federal Wide Assurance (FWA) which is required for human research, and a subsequent contract agreement with an IRB.

#### **Community Matters 20/20 Update**

Dr. Wilson reported the Community Health Improvement Plan should be completed by early November 2014 and will meet our PHAB deadline. The Community Matters 20/20 Steering Committee will be meeting this month for the final plan approval.

#### **Western Health Center (WHC)**

Dr. Wilson noted that construction of the new WHC continues as planned. We are working on the logistics for the health centers move to the new location.

**September 2014 Financial Report**

Dr. Kulback reminded the Board members that the September 2014 fiscal year end financial report will be reviewed at the November Board of Health meeting.

The next Board of Health meeting is scheduled for Wednesday, November 12, 2014 at 5:00 p.m. in the Fifth Floor Board Room. There being no further business, the meeting adjourned at 5:44 p.m.



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Max Michael, III, M.D., Secretary

Approved:



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Steven J. Kulback, M.D., Chair