



JEFFERSON COUNTY BOARD OF HEALTH

Wednesday, August 13, 2014 - 5:00 p.m.
5th Floor Board Room

PRESENT: Katisha Vance, M.D., Steven Kulback, M.D., Jennifer R. Dollar, M.D.,
Nicole Redmond, M.D., Ph.D., MPH, and Max Michael, III, M.D.

ABSENT: Commissioner David Carrington

OTHERS Mark Wilson, M.D., Carolyn Dobbs, M.D., Jim Ferguson, Esq.,

PRESENT: Heather Hogue, PharmD, Rodney Holmes, Judy Madison, David Maxey, Esq.,
Jonathan Stanton, Evan Timme, Latanya Tinnin, and Denisa Pridmore

Call to Order

The meeting was called to order by Dr. Kulback, Chair.

Minutes

Minutes of the June 11, 2014 meeting were approved as distributed.

Financial Statement

Ms. Judy Madison, Chief Accountant, discussed the July 2014 Financial Report.

FY 2015 Budget

Ms. Madison presented the FY 2015 Budget.

Revenue Highlights

The budget includes \$6,490,000 of ad valorem tax, a \$90,000 (1%) increase from fiscal year 2014. This amount is an estimate of two percent (2%) of the ad valorem taxes collected in Jefferson County for the County and its Municipalities, excluding those ad valorem taxes collected for the State of Alabama and all Boards of Education, and is the minimum percentage allowed in the funding legislation. Sales tax revenue is budgeted to be the same as 2014 fiscal year \$18,900,000, but is an estimated 4.7% decrease over annualized 2014 tax receipts.

Net Intergovernmental Revenue of \$2,394,420 is an \$119,525 (5.3%) increase over prior year budget. Revenues for services provided by the Department in 2015 are budgeted to be \$11,666,640. The decrease of \$137,135 (1.2%) from the 2014 budgeted amount is primarily the result of a projected decrease in clinical services private pay and third party reimbursement.

The \$1,247,428 amount budgeted for Other Revenue/Non-Operating Revenue is lower than the prior year budget by \$131,126 (9%) due to indirect cost and Medicaid meaningful use for electronic medical record system.

An allocation of \$2,800,224 from fund balance is required to offset expected expenditures.

Expenditure Highlights

Personnel costs of \$32,450,986 are \$795,183 (2.5%) higher than those budgeted for fiscal year 2014 and includes a cost of living adjustment (COLA). Salaries are 75% of personnel cost budget, with employee and retiree benefits representing 15% and 10% respectively.

Contract Services costs of \$2,155,545 are lower by \$237,655 (9.9%) than those budgeted in 2014. Materials and Supplies costs are projected to be \$7,692,180, which is a \$1,179,739 (18.1%) increase from fiscal year 2014. The increase is primarily due to a one time furnishing expenditure for the new Western Clinic and software fees.

The Capital Expenditure/Transfer budget of \$1,200,000 for capital asset replacement transfer reduction remains the same as fiscal year 2014.

Capital Projects Fund

Expenditures of \$4,463,457 are planned for fiscal year 2015. This includes funds for the completion of the new health center, replacement of Guy Tate roof, structural repairs to parking deck, motor vehicles and a video production system.

Special Revenue Funds

In addition to the General Fund Budget, the Department has ten active Special Revenue Funds expected to total \$6,030,813. These funds are operated in accordance with the funding requirements of special grants and appropriations.

The General Fund, Capital Projects Fund and Special Revenue Fund budgets for fiscal year 2015 total \$53,992,981.

A motion to accept the July 2014 Financial Report was made, seconded and approved.

On the motion of Dr. Vance, and seconded by Dr. Michael, the Fiscal Year 2014-2015 Budget was approved.

Budget – Fiscal Year 2014-2015 & Cost of Living Increase

BE IT RESOLVED that the General Fund Budget of the Jefferson County Department of Health for fiscal year October 1, 2014 through September 30, 2015, in the amount of \$43,498,711 is adopted. This budget includes a 3% cost of living increase for eligible Jefferson County Department of Health employees effective October 4, 2014.

BE IT FURTHER RESOLVED that all Special Revenue Fund Budgets for fiscal year October 1, 2014 through September 30, 2015 are adopted.

Transfer of Funds On the motion of Dr. Michael, and seconded by Dr. Vance, the following resolution was approved:

BE IT RESOLVED that the Health Officer of the Jefferson County Department of Health is authorized to transfer funds from one category or line item to another within the General Fund and all Special Revenue Funds, as necessary, to improve Department efficiency, as long as the approved General Fund Budget is not exceeded for the fiscal year October 1, 2014 through September 30, 2015.

Contracts

On the motion of Dr. Michael, and seconded by Dr. Vance, the following contracts were approved:

Renewal of a contract with the Board of Trustees of the University of Alabama at Birmingham (payee) for UAB Division of Infectious Disease staff to provide clinical support to the JCDH Sexually Transmitted Disease Program at a rate not to exceed \$31,000 from June 1, 2014 through May 31, 2015.

A new contract with Erica Burkle (payee) to provide telephone support for breast-feeding eligible WIC participants for 10-12 hours per week at \$7.25 per hour; not to exceed \$5,000 from June 1, 2014 through June 1, 2015.

A new contract with Jasmine Willis (payee) to provide telephone support for breast-feeding eligible WIC participants for 10-12 hours per week at \$7.25 per hour; not to exceed \$5,000 from June 1, 2014 through June 1, 2015.

Renewal of a contract with Norfolk Southern Railway Company (payee) whereby JCDH will use the contractor's premises for an air monitoring station at an amount not to exceed \$950 annually from October 28, 2014 and ongoing.

A new contract with UAB School of Optometry, Board of Trustees of the University of Alabama at Birmingham where JCDH will provide space to UAB School of Optometry to see Board and non-Board patients from October 1, 2013 through September 30, 2016 and no funds involved.

Renewal of a contract with the Alabama Department of Public Health (ADPH) to establish the rights and responsibilities of each agency for the storage and access of flu vaccine at JCDH for the use and benefit of ADPH in its Wellness Program (no funds exchanged) from May 1, 2014 through May 1, 2015.

Renewal of a contract with the Alabama Department of Public Health (payor) to provide tobacco use prevention and control programs to communities and people in Alabama at a rate not to exceed \$48,918 from September 20, 2013 through September 29, 2014.

Renewal of a contract with the Alabama Department of Public Health (payor) whereby ADPH will provide salary, fringe benefits, mileage, and other travel expenses for full-time nurse to serve as the Area Immunization Manager at an amount not to exceed \$84,072 from October 1, 2014 through September 30, 2015.

Renewal of a contract with the Alabama Department of Public Health (payor) for JCDH to provide family planning services under the Title X Family Planning Grant at an amount not to exceed \$452,208 from June 30, 2014 through June 29, 2015.

Prior to the vote for the renewal of Dr. Mark Wilson's contract as Health Officer for Jefferson County, Dr. Wilson left the room for the Board members to discuss. The Board of Health members discussed the contract renewal and unanimously approved the following contract:

Renewal of a contract with Mark E. Wilson, M.D. (payee) to serve as Health Officer for Jefferson County at a rate equivalent to the Personnel Board of Jefferson County's Medical Salary Schedule, Grade 45, Step 10, from October 1, 2014 through September 30, 2017.

Dr. Wilson returned to the meeting.

Act 2014-429 One-Time Lump Sum Payment to Retirees

Jim Ferguson, Esq., legal counsel for the Department, discussed Act 429 passed in the 2014 Legislative Session that allows local agencies to provide a one-time lump sum payment to all Alabama State retirees who participate in the Retirement Systems of Alabama (RSA). The payment is \$2.00 per month for each year of service credited to the retiree's account or \$300, whichever is greater, and only applies to those who retired prior to October 1, 2013. RSA must be notified by August 31, 2014 if the agency elects to grant the payment. There is also a small number of retirees who worked for JCDH and participated in the City of Birmingham Retirement and Relief System - whether they would receive a bonus is a separate decision.

A motion was made, seconded and approved by the Board for the following resolutions:

State Pension Resolution – Retiree Act 2014-429

Be it resolved that the Jefferson County Department of Health, through the Jefferson County Board of Health, elects to come under the provision of Section 2 of Act 429 of the Regular Session of the 2014 Legislature.

The Jefferson County Department of Health agrees to provide all funds necessary to the Employees' Retirement System to cover the cost of the one-time lump sum payment as provided for by this Act for those eligible retirees and beneficiaries of deceased retirees of the Jefferson County Department of Health with the aforementioned lump sum payment being paid in October 2014.

State Pension Resolution – Pensioner Act 2014-429

Be it resolved that the Jefferson County Department of Health, through the Jefferson County Board of Health, elects to come under the provision of Section 4 of Act 429 of the Regular Session of the 2014 Legislature.

The Jefferson County Department of Health agrees to provide all funds necessary to the Employees' Retirement System to cover the cost of the one-time lump sum payment as provided for by this Act for those eligible pensioners and beneficiaries of deceased

pensioners of the Jefferson County Department of Health with the aforementioned lump sum payment being paid in October 2014.

City of Birmingham Pension Lump Sum Payment

WHEREAS, the Jefferson County Board of Health (the “Board”) functions as a county board of health pursuant to the laws of the state of Alabama, including, without limitation, sections 22-3-1 and 22-3-2 of the Code of Alabama; and

WHEREAS, pursuant to said laws the Board supervises the enforcement of the health laws of the state and elects and advises the Health Officer of Jefferson County who is responsible for the operations of the Jefferson County Department of Health (the “Department”); and

WHEREAS, Act 2014-429 of the Alabama Legislature provides a one-time lump sum payment as calculated therein for retired state employees in the Employees’ Retirement System, and also provides for a similar benefit to certain retirees and pensioners of governmental entities such as the Department, provided such entity opts to fund such benefit; and,

WHEREAS, after due consideration the Board is of the mind that all eligible retirees, pensioners and beneficiaries of the Department should receive the one-time benefit, including those who receive benefits from the City of Birmingham Retirement and Relief System;

NOW THEREFORE, BE IT RESOLVED, that the Board hereby authorizes the Health Officer and his staff, at his direction, to fund the one-time lump sum benefit as calculated under the applicable terms of Act Alabama 2014-429 for all eligible retirees, pensioners and beneficiaries of the Department including those who receive or are eligible to receive benefits from the City of Birmingham Retirement and Relief System, and to determine the proper amount and method of payment.

Health Officer Report

New Human Resources Director

Dr. Wilson introduced Latanya Tinnin, the new JCDH Human Resources Director, who began on July 7, 2014.

Dr. Wilson shared that Dolores Johnson, Health Services Administrator in the Human Resources division, is transitioning into a new role that will involve business process management.

North Birmingham

Health Data

Dr. Wilson reported that the data from death certificates, birth certificates and the Alabama Cancer Registry for the North Birmingham area was presented to community leaders on July 29, 2014. He stated there were no increases in death rates or poor birth outcomes for the North Birmingham area compared to the rest of Jefferson County. There were no increases in

the incidence of cancers known to be associated with pollution compared to the rest of Alabama. All numbers were controlled for age, gender and race. These are reassuring indications that our Environmental Health efforts are effective. Dr. Vance assisted in this meeting as a resource for cancer questions. Dr. Mary McIntyre, ADPH Epidemiologist and Assistant State Health Officer, helped with presenting the cancer data. The following day a press conference was held to release an abbreviated version of the information to the general public.

Air Pollution Permits

Dr. Wilson announced that Environmental Health has completed the permit renewal process for ABC Coke and expects to issue the permit this week. Walter Coke's permit renewal will be submitted to the Environmental Protection Agency this week for their review process.

Dr. Wilson stated there is other health data we would like to have at the zip code level, but do not currently have the ability to get, such as rates of non-cancer respiratory disease or other chronic health conditions. He has been discussing this with leadership at ADPH.

Heroin Epidemic Update

Dr. Wilson reported there will be a follow-up meeting to the Heroin Summit on August 19, 2014. A smaller group of stakeholders will be engaging in a community strategic planning process around five strategic priorities:

- Public Awareness
- Medical Community Engagement
- Effective Research and Policy
- Law Enforcement Partnership, and
- Access to Resources

Dr. Max Michael played a key role in ensuring the efforts continued after the Summit.

Dr. Wilson asked the Board of Health if they would be interested in passing a resolution at the September Board meeting endorsing one or both of the following policies in the form of state legislation:

- 1) Prescribing naloxone to non-medical personnel to administer in a suspected opioid overdose.
- 2) Immunity from arrest or prosecution for 911 callers in a suspected overdose situation.

Dr. Wilson distributed information from the National Conference of State Legislatures (NCSL) website on examples of policy changes that have occurred in other states. The Board discussed the matter and decided Dr. Wilson will initiate a draft resolution to circulate to the Board members for comments in support of one or both of these policy changes. If a general agreement is reached, the resolution could be presented at the September 2014 Board of Health meeting.

Mobilizing for Action through Planning and Partnerships (MAPP)

Dr. Wilson reported that the data and community input for the Community Health Assessment have been collected and analyzed. The next step will be our Community Health

Improvement Plan (CHIP) process. A meeting is scheduled for August 15, 2014 with the Steering Committee members to select 3-5 strategic priorities for the CHIP. Dr. Wilson listed the top ten strategic issues that have emerged from the quantitative and various forms of qualitative data:

- Optimize Healthcare Availability, Access and Utilization
- Mental Health and Substance Abuse
- Education (General, Health Education, Development of Public Health Leaders)
- Optimizing the Built Environment, Transportation System and Safety
- Environmental Quality
- Crime and Violence
- Responsiveness of Local and Governmental Leadership to Community Needs
- Reducing Health Disparities associated with Race, Ethnicity and Economic Status
- Physical Well-Being through Healthy Lifestyles (Obesity, Tobacco, Healthy Food, Basic Health Screening)
- Homelessness

Dr. Wilson noted there will be an opportunity for community members to provide input for objectives and tactics under each of these priorities through our website.

New Western Health Center (WHC)

Dr. Wilson relayed that construction on the new WHC is progressing. The Board of Health will be invited to the ribbon cutting ceremony once it is scheduled.

He stated construction of the two mile High Ore Line Trail the Department sponsored, and will connect the new WHC to the northern entrance of Red Mountain Park, still has to go out for bid. The City of Birmingham anticipates this should occur within the next couple of weeks.

Valley Creek Clean-Up

Dr. Wilson announced that JCDH is participating in the Valley Creek Clean-Up on August 23, 2014. Freshwater Land Trust is the head sponsor this year. Our website contains information for anyone who would like to volunteer.

The next Board of Health meeting is scheduled for Wednesday, September 10, 2014 at 5:00 p.m. in the Fifth Floor Board Room. There being no further business, the meeting adjourned at 6:20 p.m.



Max Michael, III, M.D., Secretary

Approved:



Steven J. Kulback, M.D., Chair