



## **JEFFERSON COUNTY BOARD OF HEALTH**

**Wednesday, January 8, 2014 - 5:00 p.m.**  
**5<sup>th</sup> Floor Board Room**

**PRESENT:** Katisha Vance, M.D., Steven Kulback, M.D., Jennifer R. Dollar, M.D., Nicole Redmond, M.D., Ph.D., M.P.H., and Max Michael, III, M.D.

**ABSENT:** Commissioner David Carrington

**OTHERS** Carolyn Dobbs, M.D., Stephanie Ayers-Millsap, Heather Hogue, PharmD,  
**PRESENT:** Rodney Holmes, Ed Khan, M.D., Judy Madison, Bryn Manzella, David Maxey, Esq., Jonathan Stanton, and Denisa Pridmore

### **Call to Order**

The meeting was called to order by Dr. Kulback, Chair.

Dr. Kulback introduced the new Board member, Dr. Max Michael, III.

### **Minutes**

Minutes of the December 11, 2013 meeting were approved as distributed.

### **DETECT, TEST, and REPORT Notifiable Diseases**

Stephanie Ayers-Millsap, M.P.H., Disease Intervention Program Manager in the Epidemiology Division of the Disease Control Program, gave a presentation on the Alabama Department of Public Health's (ADPH) DETECT (Decrease Epidemiological Threats with Environmental Controls and Testing), TEST (Take Epidemiological Specimens Today) and REPORT (Rules for Every Provider and Organization to Report on Time) Notifiable Diseases awareness campaign.

The purpose of DETECT is to reduce the impact of Alabama's Notifiable Diseases through surveillance, investigation, and recommendation to contain disease.

The purpose of TEST is to determine the accurate disease burden in Alabama through testing. Healthcare providers are encouraged to collect more specimens and order the appropriate test to ensure confirmation of suspected disease.

The purpose of REPORT is to ensure all reporting organizations understand the Notifiable Diseases Rules.

In 2011, the Notifiable Disease Rules were updated with new reporting times and categories:

Immediate, Extremely Urgent diseases must be reported within 4 hours of diagnosis; Immediate, Urgent Diseases must be reported within 24 hours of diagnosis; and Standard Notification diseases must be reported within 7 days of diagnosis.

Ms. Ayers-Millsap distributed lists of the Notifiable Diseases to the Board members. She informed the Board that physicians, dentists, nurses, medical examiners, hospital and nursing home administrators, lab directors, school principals, and day care directors are responsible for reporting Notifiable Diseases in Alabama. She noted the importance of Notifiable Diseases to be reported in a timely manner to prevent or reduce the spread of illness.

### **Financial Statement**

Ms. Judy Madison, Chief Accountant, discussed the December 2013 Financial Report.

A motion to accept the financial report was made, seconded and approved.

### **Contracts**

On the motion of Dr. Redmond, and seconded by Dr. Vance, the following contracts were approved:

A new contract with TekLinks, Inc. (payee) to provide network support services to JCDH at a rate of \$135 per hour; not to exceed \$14,900 from December 10, 2013 through December 9, 2014.

A new contract with The Society for Human Resource Management (payee) to conduct a survey of JCDH employees regarding the Human Resource-related topic of employee job satisfaction and employee engagement at a rate not to exceed \$2,775 from December 1, 2013 through February 28, 2014.

A new contract with the Alabama Department of Public Health (ADPH) (payor) to fund Disease Intervention Specialist to conduct STD case investigations and to support clinical staff in Gonococcal Isolate Surveillance Project Program at a rate not to exceed \$92,587 from January 1, 2014 through December 31, 2014.

### **Credentialing**

Dr. Dobbs presented the following credentials report: Initial credentialing for Christine Heckemeyer, M.D., as Appointed Physician for Clinical Services. On the motion of Dr. Dollar, seconded by Dr. Michael, the Credentials Report was approved.

### **Deputy Health Officer Report**

#### **Disease Control**

Dr. Dobbs introduced Dr. Ed Khan, Public Health Medical Officer in Disease Control. She noted that Dr. Khan is Board Certified in Infectious Disease and Pulmonary Disease and is a great asset to the Department.

#### **Mobilizing for Action through Planning and Partnerships (MAPP)**

Dr. Dobbs reported that the Department will be participating in a MAPP process, which is a county-wide public health assessment and strategic planning process for improving community health. MAPP is one of the requirements for the Public Health Accreditation Board (PHAB). The last MAPP process was conducted in 2005-2006 and it resulted in "Our Community Road Map to Health" booklet. Bryn Manzella, Director of Quality

Improvement/Decision Support, and her staff will serve as the core team for the current MAPP process. A Community Matters 20/20 Steering Committee will be composed of JCDH staff and leaders from several organizations throughout the community and will provide general direction for our MAPP process.


**Legislative Update**

Dr. Dobbs stated that the regular Alabama Legislative Session begins January 14, 2014. Dr. Wilson has met one-on-one with over a dozen members from the Jefferson County Legislative Delegation to educate them on services we provide and to provide information on our general fund distribution. Dr. Wilson plans to be diligent in monitoring the bills introduced in the session.


**New Western Health Center (WHC)**

Dr. Dobbs reported that work is moving along with the new health center in Midfield. Rodney Holmes, Director of Finance & Administration, noted that the true groundbreaking and moving of dirt begins tomorrow.

The next Board of Health meeting is scheduled for Wednesday, February 12, 2014 at 5:00 p.m. in the Fifth Floor Board Room. There being no further business, the meeting adjourned at 5:40 p.m.

  
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Max Michael, III, M.D., Secretary

Approved:

  
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Steven J. Kulback, M.D., Chair