



JEFFERSON COUNTY BOARD OF HEALTH

Wednesday, October 9, 2013 - 5:00 p.m.
5th Floor Board Room

PRESENT: Katisha Vance, M.D., Steven Kulback, M.D., Jennifer R. Dollar, M.D., and Nicole Redmond, M.D., Ph.D., M.P.H.

ABSENT: Laura Kezar, M.D. and Commissioner David Carrington

OTHERS Mark Wilson, M.D., Carolyn Dobbs, M.D., Cain Anne Beachum, PharmD,
PRESENT: DeeAnn Dugan, PharmD, Heather Hogue, PharmD, Rodney Holmes, Roger Lander, PharmD, Judy Madison, Bryn Manzella, David Maxey, Esq., Katie McIntyre, PharmD, and Denisa Pridmore

McWhorter School of Pharmacy at Samford University

Dr. DeeAnn Dugan from McWhorter School of Pharmacy at Samford University gave a presentation on their collaboration with JCDH. Pharmacists provide support in three of the JCDH Adult Health clinics and they run diabetes and smoking cessation clinics. Pharmacists have also been involved in the Patient Safety and Clinical Pharmacy Service Collaborative (PSPC) since 2010, an initiative to improve patient safety and patient outcomes in high risk populations. Dr. Dugan introduced Dr. Caine Anne Beachum and Dr. Katie McIntyre, who are completing their public health pharmacy residency this year at JCDH.

Call to Order

The meeting was called to order by Dr. Vance, Chair.

Minutes

Minutes of the September 11, 2013 meeting were approved as distributed.

Financial Statement

Ms. Judy Madison, Chief Accountant, discussed the preliminary September 2013 Financial Report. She reminded the Board that September is our fiscal year end and the books are left open for the first two weeks of October to capture all revenue and expenses. Ms. Madison will share the final close-out information at the November Board meeting.

A motion to accept the financial report was made, seconded and approved.

Investments Resolution

Dr. Wilson informed the Board that JCDH has been using outside firms to handle our investments. The fees, on top of our losses, have risen over our risk tolerance so the

investments have been moved and are currently held at Wells Fargo Advisors, LLC. We have met with various investors and decided to split the investments between Wells Fargo Advisors, LLC and Regions Bank. This will result in lower fees and both are covered by Alabama Safe Program or FDIC.

On the motion of Dr. Kulback, and seconded by Dr. Redmond, the following resolution was approved:

BE IT RESOLVED BY THE JEFFERSON COUNTY BOARD OF HEALTH that the Board authorizes a portion of the investments currently held at Wells Fargo Advisors, LLC be transferred to Regions Bank.

Contracts

On the motion of Dr. Dollar, and seconded by Dr. Redmond, the following contracts were approved:

Renewal of a contract with Officer Derrick Lewis (payee) to coordinate the schedule of all contracted sworn officers for the Department and to provide security services to health centers at a cost of \$25 per hour; not to exceed \$60,000, from October 1, 2013 through September 30, 2014.

Renewal of a contract with the Community Foundation of Greater Birmingham (payee) to manage the JCDH Public Health Advised Fund and perform all duties outlined in the "2013 Work Plan" at a cost not to exceed \$25,000 from January 1, 2013 through December 31, 2013.

A new contract with Regions Bank (payee) for asset management of JCDH investments at a rate of 10 basis points (0.0010%) of market value of assets not invested in the Regions Trust Cash Sweep Vehicle from October 9, 2013 and ongoing.

A new contract with the Jefferson County Board of Education for the Dental Sealant Program for qualified students in second and third grades at participating schools with no funds involved for the period of October 15, 2013 through June 1, 2014.

Renewal of a contract with the University of Alabama in Huntsville (payee) to provide ongoing operational maintenance and upgrades for the EMPACT/BAQ website, which provides near real-time air quality monitoring data for the Birmingham, AL area, and which was originally developed by UAH through an EMPACT project funded by the EPA at a rate not to exceed \$18,200 from October 1, 2013 through September 30, 2014.

Renewal of a contract with Regional Planning Commission of Greater Birmingham (payor) for JCDH to produce and issue daily forecasts of particle pollution in Jefferson and Shelby Counties, and to facilitate these responsibilities, JCDH will enter into contracts for meteorological data subscription services, and for maintenance of the EMPACT internet site at a rate not to exceed \$34,350 from October 1, 2013 through March 31, 2014. JCDH will be reimbursed for those contracts at 100% of expenses.

An Amendment between the JCDH and the University of Alabama at Birmingham, School of Public Health, to extend the end date of partnership services from October 1, 2013 through December 31, 2013. This is a no cost extension of the existing contract for \$38,088.

Renewal of a contract with the Alabama Department of Public Health (payor) to provide grant funds to support the ability of JCDH to conduct STD case investigations by funding Disease

Intervention Specialist positions at a rate not to exceed \$112,500 from October 1, 2013 through September 30, 2014.

Renewal of a contract with the Alabama Department of Public Health (payor) for JCDH to provide family planning services under the Title X Family Planning Grant at a rate not to exceed \$179,700 from June 30, 2013 through June 29, 2014.

Renewal of a contract with the Alabama Department of Public Health (payor) to provide salary, fringe benefits, mileage and other travel expenses for the full-time nurse to serve as the Area Immunization Manager at a rate not to exceed \$84,071.16 from October 1, 2013 through September 30, 2014.

Signatures on Bank Accounts

On the motion of Dr. Kulback, and seconded by Dr. Redmond, the following resolution was approved:

BE IT RESOLVED that the Jefferson County Board of Health authorizes signatures for the bank accounts for the Jefferson County Department of Health as follows:

Regions Bank of Birmingham Investment Accounts
(One signature required)

- #1010004727 - JCDH Professional and General Liability Trust
- #M57901 - Section 115 Trust

Authorized Signatures: Mark E. Wilson, M.D.
Judy Madison
Rodney Holmes

Health Credit Union - #1334 00 – Payroll Account
(One signature required)

Authorized Signatures: Judy Madison
Loretta Hicks
Toni Bellina

Health Credit Union - #35480 - TB Compliance Account
(One signature required)

Authorized Signatures: Charles Esther Kellum
Judy Madison
Rachael Hobgood
Toni Bellina

Wells Fargo Advisors – #1335-9530 and #1669-6837 Investment Account

Authorized Signatures: Mark E. Wilson, M.D.
Judith Madison
Rodney L. Holmes

Wells Fargo Bank - #2000019337513 - Operating Account

Authorized Signatures:Judy Madison
Loretta Hicks
Mark E. Wilson, M.D.
Rodney Holmes
Toni Bellina

Wells Fargo Bank - #2000019337539 - OJI- Medical Claims Account

Authorized Signatures: Judy Madison
Loretta Hicks
Tracy H. Carter, Hill Administrative Services
Nancy Robertson, Hill Administrative Services
Toni Bellina

This resolution supersedes any previous resolutions in contravention with this action.

Health Officer Report

New Western Health Center (WHC)

Dr. Wilson announced that bids for the construction of the new WHC are scheduled to be opened on October 22, 2013.

Primary Care

Dr. Wilson noted that the Department continues to struggle with recruiting primary care providers for Adult Health, especially physicians. Hours of operation at Morris Health Center and Bessemer Health Center will be reduced and staff shared between the two health centers to avoid filling vacancies for support staff. We are looking at alternative ways to provide health care that will bridge the gap until the new health center is open.

Employee Training

Dr. Wilson reported that Quality Improvement (QI) training is taking place for all employees as part of our Strategic Plan. Over the next few months basic QI training, tobacco prevention training to educate employees on tobacco cessation efforts, and safety/security training will occur via computer.

Dr. Wilson stated an Employee Satisfaction Survey will be conducted within the next couple of months to see how our employees are doing. The data will allow us to see if there are areas that need improvement.

Employee Newsletter

Dr. Wilson reported the Department has a new electronic employee newsletter as a way to communicate on a regular basis.

Health Action Partnership (HAP) Annual Meeting

Dr. Wilson announced that the annual HAP meeting will be October 31, 2013 at the Southern Museum of Flight. Reports on action plans will be given from the four Priority Groups. Mayor William Bell is a member of the HAP Leadership Team and will be speaking at the meeting about health initiatives at the City of Birmingham.


Bryn Manzella invited the Board members to attend.

Jefferson County Health Equity Report

Dr. Wilson discussed a report just released from "Place Matters," an initiative of the Joint Center for Economic and Political Studies Health Policy Institute. It is titled: "Place Matters for Health in Jefferson County, Alabama: The Status of Health Equity on the 50th Anniversary of the Civil Rights Movement in Birmingham, Alabama." The report looks at health disparities in the County and how they line up with demographics. Dr. Wilson said the report will be shared at the HAP annual meeting.

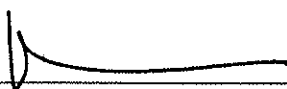
Dr. Wilson noted that Bryn Manzella's office, Quality Improvement and Decision Support, helped gather data and background information for the report. Dr. Wilson will send the report to the Board.

The next Board of Health meeting is scheduled for Wednesday, November 13, 2013 at 5:00 p.m. in the Fifth Floor Board Room. There being no further business, the meeting adjourned at 5:55 p.m.



Nicole Redmond, M.D., Ph.D., Secretary

Approved:



Katisha Vance, M.D., Chair