ITB #20-07-14, "Print Manager Multifunctional Devices"

Questions & Answers

1. It states in the ITB that there are 148 networked MFP's and Printers. It also states that you are looking to consolidate them all into MFP's. Is there a certain number that you are trying to get them down to? Also, do you want them all to be color or monochrome.
   ANSWER: JCDH currently have, roughly, 172 networked printers with a variety of manufacturers. We had planned on consolidating many of these devices, however with the current situation of social distancing we are needing more individual printers/scanners/copiers, rather than shared MFP's. This need could vary from month to month and year to year. As far as color or monochrome that will determined as the need arises.

2. A copy of the models and locations of the current equipment?
   ANSWER: Addendum 1 to include JCDHs models and locations of the current equipment. The number and type of personal printers, shared multifunction printers may change based on our current working environment.

3. I would also like to know any server requirements for the Enterprise Document and Print Management Solution.
   ANSWER: All products offered must be pre-approved by MIS/IT Division. Bidder responses to this ITB should provide your recommended solution for Enterprise Document and Print Management for JCDH and the contract period. Bidder should include enterprise print management solution that allows user interaction such as PrinterLogic. These recommendations should be based upon the existing equipment, locations and the features described in this document. Your response must include an implementation schedule and all specifications. (Reference ITB 20-17-14, page 3)

4. A. Are you looking to lease these MFP's? Are the current MFP's under a lease and will they need to be returned to the leasing company?
   ANSWER: JCDH currently owns all devices and will own future devices. No leases

   4B. If so, who will be responsible for those charges?
   ANSWER: All equipment in place or in the shop for repair, all software/hardware, all used and un-used cartridges/ink on premises becomes the property of JCDH. (Reference page 4; under the termination clause.)

   4C. As far as the page counts or meter readings are concerned, would it be acceptable to install FM Audit on a JCDH server? To allow recording meter readings and toner replenishment notifications.
   ANSWER: FM Audit is acceptable

Questions & Answers

5. Is there anything that PrinterLogic is not satisfying?
ANSWER: No

6. With the Xerox Scan-Flow and Docu-Share, are you currently using any existing workflows, if so, could they be shared as an example, or will new workflows need to be created?
ANSWER: We are currently not using Scan-Flow. We do use Docushare for multiple printing applications. New workflows will not be required for this ITB.

7. Do you currently use a card reader for the PrinterLogic? Meaning, does everyone have to swipe their card in order to print from the connected devices or do they just key in a PIN #?
ANSWER: All MFP's have faxing capabilities as we as right fax connector

8. How many of the MFP devices have faxing capabilities?
ANSWER: No card readers

9. On page 8, under the section Term is the following statement:
Cancellable on demand with no minimum volume commitment. Does cancelling on demand at any time mean that JCDH would be able to cancel the contract at any time, for any reason including cancelling for convenience? And that cancelling would be at the sole discretion of the JCDH?
ANSWER:

TERMINATION

The bid may be terminated by Jefferson County Department of Health with a thirty (30) day written notice of cancellation to the other party regardless of reason. Any violation of this agreement shall constitute a breach and default of this agreement. Such termination shall not relieve the Bidder of any liability to JCDH for damages sustained by virtue of a breach by the Bidder. (Reference page 4)