



*Serving Jefferson County Since 1917*

**Hazel Collins  
Purchasing Agent**

## **JEFFERSON COUNTY DEPARTMENT OF HEALTH**

401 14<sup>th</sup> Street South, Birmingham, AL 35233  
(205) 930-1961/Fax (205) 930-1060

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**June 10, 2020  
BID #20-06-13  
INVITATION TO BID**

Sealed bids for **Landscape Management Services**, will be received by the Purchasing Agent, Jefferson County Department of Health, General Service Annex, 401 14<sup>th</sup> Street South, Birmingham, AL 35233, until 10:00 a.m., Friday, June 26, 2020, at which time and place they will be publicly opened and read. Bids received after this time will not be considered.

Bidders wishing to bid can download the complete solicitation including the specifications and bid forms via the internet at [www.jcdh.org](http://www.jcdh.org) (go to the **ABOUT** header and click on **BIDS**), or by visiting the Purchasing Office at the address shown above, or by calling (205) 930-1961, fax (205) 930-1060, and requesting a copy be mailed to you. Any addenda will be available on the internet. Bidder is responsible for checking for addenda until bid opening date. Addenda will be mailed only to those vendors who were provided a copy in person or by mail.

All bids must be submitted on Bid Form in a sealed envelope indicating “**SEALED BID – Bid #20-06-13 Landscape Management Services**” with opening date and bid number printed on outside of envelope.

All bidders **must** complete and return the notarized State of Alabama disclosure form included in the bid package and the Addendum to Bid Agreement Contract; and **must** provide their E-verify number and a copy of their E-verify certificate and all other documents listed in the enclosure.

It is required for any contract/purchase exceeding \$10,000.00 that the bidder submits with their bid either certified check, a cashier’s check or a bid bond payable to the Jefferson County Department of Health in the amount of \$500.00. In order for any bid award to be considered that exceeds \$10,000, it must be accompanied by an acceptable bid bond or check. Bid bonds will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of the award. Should the successful bidder fail to accept the award, the bid bond or check shall be forfeited.

No bid may be withdrawn for a period of sixty (60) days after the date of the bid opening. Jefferson County Department of Health is exempt from all tax. This statement in no way is to be construed as relieving a seller or contractor from paying any tax assessed to him as a seller or contractor.

Jefferson County Department of Health (JCDH) expressly reserves the right to reject any or all bids, or parts of bids and to make the award all or none or per line item on the merit and/or feature of method and quality, delivery, and service availability as the best interest of the Jefferson County Department of Health appears.

Jefferson County Department of Health reserves the right to require documentation that each bidder is an established business and is abiding by the ordinances, regulations, and laws of their community and the State of Alabama. If you are required by any regulatory agency to maintain

professional license or certification to provide any product and/or service solicited under this Invitation To Bid (ITB), the JCDH reserves the right to require documentation of current license and/or certification before considering and awarding the bid.

**COMMUNICATION DURING BID EVALUATION**

There shall be no communication during the evaluation period between any vendor and the agency (JCDH) requisitioning the good or service to be procured. Any communications, written, oral, or electronic between the vendor and the requisition agency must come through the Division of Purchasing Buyer administering the RFP.

**MANDATORY PRE-BID CONFERENCE**

**Mandatory Pre-Bid Conference will be held at the Annex located at 401 14<sup>th</sup> Street South, Birmingham, AL 35233 in the PARKING LOT - TENT AREA on Friday, June 19, 2020, at 10:00 a.m. Due to COVID-19, all participants are REQUIRED to wear a face covering and practice social distancing.** All potential bidders **must** attend the pre-bid conference. The pre-bid conference will enhance the bidder's knowledge of a thorough understanding of the scope of work to be performed. **In order to bid on the Landscape Management Services, your attendance at the pre-bid is required.**

**SITE-VISIT**

All potential bidders may attend the site visit to enhance the bidder's knowledge of a thorough understanding of the scope of work to be performed. **Contact Jackie Henderson, Facilities Manager (205) 369-5533** to schedule the site visit only. Bidder will be responsible for thoroughly examining the site and familiarizing themselves with the existing conditions and requirements that may affect the bid price. By submitting, Bidder agrees that it has examined the site, specifications and contract, and accepts without recourse, all site conditions.

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Hazel Collins, Purchasing Agent

HC/gs

BN: 06-14-20

Enclosures

**STATEMENT OF PURPOSE/OBJECTIVE**

The Jefferson County Department of Health is seeking qualified firms to provide professional Landscape Management Service as outlined in the specification section. Successful bidder will be notified of ITB award via JCDH’s Notice of Award letter and the approved Standard Addendum to Bid Agreement Contract.

**VENDOR CONTACTS**

Successful firm will be the only contact with regard to this professional services referenced. Proposals will not be accepted from vendors that sub-contract their work.

**TERM**

The bid will be valid for a period of a three **(3) year term**. Successful bidder will be notified of ITB award via JCDH’s Notice of Award letter and the approved Standard Addendum to Bid Agreement Contract.

**AWARD**

Award will be made in whole to the lowest and best service capabilities responsible bidder provided the vendor meet all requirements and specifications required by the JCDH.

**PRICE**

Price will remain firm for the entire duration of the bid period. Price is to include all related fees. Invoice(s) must be itemized and billed after completion.

**FREIGHT**

Price all-inclusive as specified and JCDH will pay no additional fees.

**TAX**

JCDH is exempt from all tax. However, bidder shall be responsible for any tax that may be levied or assessed by reason of this transaction.

**PRE-PAY**

No pre-payments will be made prior to shipment and/or services.

**INTERPRETATIONS**

No modification, deviation, substitution or other such changes will be made without Owner’s prior written approval. The Jefferson County Department of Health reserves the right to reject any or all proposals submitted and to make the award in the best interest of the Health Department.

**TERMINATION**

The bid may be terminated by Jefferson County Department of Health with a thirty (30) day written notice of cancelation to the other party regardless of reason. Any violation of this agreement shall constitute a breach and default of this agreement. Such termination shall not relieve the contractor of any liability to JCDH for damages sustained by virtue of a breach by the contractor.

**ADDITIONS TO CONTRACT**

The JCDH has attempted to list all components related to ITB that will be required during the term of the contract. However, JCDH reserves the right to purchase additional services as needed from the successful bidder as it relates to this scope of work for this said project.

ITB proposals will be rejected if there is reason to believe that collusion exists among the bidders. No participants in such collusion will be considered in future proposals for the same work.

Bidder must have all necessary business licenses as required by the State of Alabama and Jefferson County. All items must conform strictly to the specifications and shall be subjected to evaluation upon acceptance. In the event that any item is deemed unacceptable or not in conformity with the specifications, items will be rejected and items of proper quality as set forth in these specifications shall be furnished in place thereof at the expense of the successful bidder.

**INCURRING COSTS**

The Jefferson County Department of Health will not be liable for any costs incurred in preparing bid responses.

Failure to deliver as specified and in accordance with the ITB submitted, including promised delivery, will constitute sufficient grounds for cancelation of the order and contract at the option of JCDH.

Use of specific names and numbers is not intended to restrict the bidding of any seller and/or manufacturer, but is solely for the purpose of indicating the type, size and quality, material, service, or equipment considered best adapted to the JCDH's intended use.

No bidder shall be allowed to offer more than one proposal for the said project. If said bidder should submit more than one proposal for the said project described therein those proposals shall be rejected.

**NON-DISCRIMINATION POLICY**

The Jefferson County Department of Health follows a policy of non-discrimination. No contractor with the Jefferson County Department of Health should discriminate on the basis of race, sex, religion, disability or national origin. Failure by the vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the Jefferson County Department of Health deems appropriate.

**RESPONSIBILITY**

The bidder assumes, by virtue of its signature on the bid, the responsibility for guaranteeing reasonable satisfaction of the owner.

**GUARANTEE**

Bidder certifies by bidding that he is fully aware of the conditions of service and purpose for which item(s) included in this ITB are to be purchased, and that their offering will meet these requirements of service and purpose to the satisfaction of the JCDH and its Agent.

### **QUALIFICATIONS/REQUIREMENTS OF THE BIDDER**

The following factors will include but not be limited to these items when making a final recommendation.

- Bidder must possess commercial landscaping skills, experience, and responsibility as specified in this ITB.
- Bidder must have four (4) years' experience with commercial landscape and maintenance of like scope.
- Bidder must be available to perform services within the period of time the work is to be furnished.
- Bidder must be knowledgeable of irrigation systems.
- Bidder must be skilled in maintenance and repair of JCDH's irrigation system.
- Bidder must provide three (3) client references whose work was performed within similar type of scope of work.
- Bidder must furnish a company telephone representative or furnish a voice message system and calls should be returned within two (2) hours. Upon arrival, workers are to report to JCDH employee site designee. After work has been completed a dated written report should be left with this same employee at the location.

The owner may make such investigations as it deems necessary to determine the ability of the bidder to perform the work. Bidders shall furnish to the owner such information for this purpose as may be requested.

### **QUALITY OF PRODUCTS**

It shall be an absolute condition of this bid that the quality of all the materials and workmanship shall not vary from that normally offered by good quality manufacturers and contractors except where approved as an alternate.

### **MATERIALS & WORKMANSHIP**

All labor shall be performed by competent workmen. Quality of material and workmanship should meet JCDH standards.

### **LEGAL COMPLIANCE AND PERMITS**

The work performed under this bid shall comply with applicable laws, ordinances and regulations. The bidder shall obtain and pay for licenses, permits and inspections necessary for the performance of the work. The bidder will be required to furnish the owner satisfactory evidence of such Business license and certification(s). The bidder shall be licensed by the City of Birmingham and Jefferson County. **All licenses submitted must be current.**

### **USE OF PREMISES AND COOPERATION**

No space for storage of material will be made available on the premises.

### **FAMILIARITY WITH LAWS**

Bidder is assumed to be familiar with all Federal, State, and Local laws, ordinances, rules and regulations that in any manner affect the work contracted hereunder. Ignorance on the part of the bidder will in no way relieve this responsibility.

### **PROTECTION OF WORK AND PROPERTY**

The bidder shall promptly repair all damage for which bidder is responsible. The bidder shall also be responsible for any loss or damage to the owner's property and the property of others due to performance of work under this contract and shall make good such loss or damage at bidder's own expense.

### **SAFETY**

Bidder shall take all necessary precautions to ensure the safety of the public and of workmen on the job, and to prevent accidents or injury to any persons on or adjacent to the premises where the work is being performed. Bidder shall comply with all laws, ordinances, codes, rules and regulations relative to safety and the prevention of accidents. Applicable Material Safety Data Sheets (MSDS) are required for all chemicals, solvents, cleaners, etc. used at jobsite. MSDS's are to be given to the Facility Manager at the time of the award.

### **CLEANING UP**

The premises and the areas in which the work is performed shall be maintained in a neat and orderly condition by the bidder. Area shall be kept free from accumulations of waste materials and rubbish during the progress of the work. Remove all wrappings and trash from the work areas at the end of each working day. If the premises are not maintained properly, the owner may have any accumulations of waste materials or trash removed and charge such cost to the bidder.

Owner's dumpsters cannot be used for removal of rubbish and trash.

### **OWNERS RIGHT TO TERMINATED BID**

The owner may terminate this bid for reasons that may include but not be limited to the following:

- a. Bidder developing financial problems that result in the work not being completed on schedule.
- b. Bidder failure to supply enough properly skilled workmen or proper materials to execute the work per developed schedule.
- c. Bidder disregarding the specifications.
- d. Bidder being unable to do the work properly or by the time scheduled.
- e. Unsafe or unsatisfactory conduct on the job.

## INSURANCE REQUIREMENTS

Bidder shall furnish to the Board upon execution of this Agreement, a certificate of insurance as evidence of adequate professional and public liability insurance insuring vendor, the Board and Board's agents, servants and employees as additional insured. . **Insurance certificate must be provided prior to the beginning of services.**

Bidder shall keep said insurance in full force for the duration of contract. Such insurance shall not be modified, canceled or allowed to lapse unless the owner has received written notice by registered mail no earlier than fifteen (15) days, nor later than ten (10) days in advance of the date of such modification, cancellation or lapse.

The Contractor shall furnish acceptable proof of insurance on the following coverages.

The insurance required shall be written for not less than the following limits, or greater if required by law:

I. **Worker's Compensation**

State:	Statutory
Applicable Federal:	Statutory
Employer's Liability	
Bodily Injury:	\$1,000,000.00 per accident
	\$1,000,000.00 disease, policy limit
	\$1,000,000.00 disease, each employee

II. Commercial General Liability on an ISO Occurrence Form or equivalent (including Bodily Injury, Property Damage, Premises-Operations, Independent Contractors' Protective, Products and Completed Operations, Broad Form Property Damage):

**Bodily Injury**

\$1,000,000.00	Each Occurrence
\$1,000,000.00	Aggregate

**Property Damage**

\$1,000,000.00	Each Occurrence
\$2,000,000.00	Aggregate

Insurance products and completed operations to be maintained for two (2) years after final payment and the Contractor shall continue to provide evidence of such coverage to the owner during this period.

Jefferson County Department of Health is to be named as an additional insured.  
Broad Form Property Damage shall include completed operations.

III. **Contractual Liability**

**Bodily Injury**

\$1,000,000.00                      Each Occurrence  
\$2,000,000.00                      Aggregate

**Property Damage**

\$1,000,000.00                      Each Occurrence  
\$2,000,000.00                      Aggregate

IV. **Personal Injury, with Employment Exclusion deleted**

\$1,000,000.00                      Each Occurrence  
\$2,000,000.00                      Aggregate

V. **Business Auto Liability (including owned, non-owned and hired vehicles)**

**Bodily Injury**

\$1,000,000.00                      Each Occurrence

**Property Damage**

\$1,000,000.00                      Each Occurrence

VI. **If the General Liability Coverage are provided by Commercial Liability Policy, the**

General Aggregate shall not be less than \$2,000,000.00.  
Fire Liability Limit shall be not less than \$1,000,000.00 on any one fire.

Medical expense limit shall not be less than \$10,000.00 on any one person

Furnish one copy of Certificates herein required for each copy of the Agreement, specifically setting forth evidence of all coverage required. If this insurance is written on a Commercial General Liability Policy Form, ACORD form 25S will be accepted. Furnish to the owner, copies of any endorsements that are subsequently issued amending coverage or limits.

**SPECIFICATIONS**  
**LANDSCAPE MANAGEMENT SERVICES**

**JANUARY**

- Winter pruning (All applicable non-blooming trees under 20 feet and shrubs).
- Leaf removal on turf, bed and parking areas.
- Prune crepe-myrtles, pampas grass and lirioppe.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and/or vacuumed.
- All trees/shrubs should be maintained at an eighteen (18) inch clearance from any structure.

**FEBRUARY**

- Complete all winter pruning.
- Aerate all turf areas before pre-emergent application.
- Application of dormant oil on applicable plant material.
- Application of pre and post-emergent herbicide for broadleaf weed control.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and/or vacuumed.

**MARCH**

- Turf/bed management.
- Prune flowering trees and shrubs when bloom cycle is complete.
- Fertilize trees and shrubs with sulfur-coated fertilizer (14-14-14).
- Check irrigation to ensure proper operation.
- Dethatch warm season turf.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and/or vacuumed.
- All trees/shrubs should be maintained at an eighteen (18) inch clearance from any structure.

**APRIL**

- Turf/bed management.
- Fertilize azaleas with sulfur-coated fertilizer when bloom cycle is complete.
- Fungus/insect control.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and/or vacuumed.
- Chip/pine bark application.
- Spring Planting of appropriate flowers (**Mid-April**)

## **MAY**

- Turf/bed management.
- Fungus/insect control.
- Fertilize warm season turf with sulfur-coated fertilizer (28-5-12) at a rate of 1lb-1000 sq.ft.
- Pruning of all applicable plant material for shape.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

## **JUNE**

- Turf/bed management.
- Fertilize warm season turf with sulfur-coated fertilizer (32-5-7) at a rate of 1lb/1000 sq.ft.
- Fungus/insect control.
- Pruning for shape – shrubs, trees, branches, roots etc.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

## **JULY**

- Turf/bed management.
- Fungus/insect control.
- Pruning for shape – shrubs, trees, branches, roots etc.
- Chip/pine bark application.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

## **AUGUST**

- Turf/bed management.
- Fertilize warm season turf with sulfur-coated fertilizer (32-5-7) at a rate of 1lb/1000 sq.ft.
- Fungus/insect control.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

## **SEPTEMBER**

- Turf/bed management.
- Fungus/insect control.
- Prune for shape – Crepe-Myrtles, shrubs, trees, branches, roots etc.
- Fertilize warm season turf with sulfur-coated fertilizer (28-5-12) at rate of 1lb/1000 sq. ft.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

## OCTOBER

- Turf/bed management.
- Fall Planting of appropriate flowers
- Application of pre and post-emergent herbicide for broadleaf weed control.
- Floriculture (Installation of winter annuals/perennials).
- Soil testing for pH and fertilization requirements.
- Lime turf areas if needed.
- Leaf removal from turf, bed, and parking areas.
- Prune for shape – Crepe-Myrtles, shrubs, trees, branches, roots etc.
- Fertilize trees and shrubs with sulfur-coated fertilizer (14-14-14) per the manufacture's recommendations.
- Chip/pine bark application.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

## NOVEMBER

- Turf/bed management.
- Winterize irrigation before first-hand freeze.
- Leaf removal from turf, bed and parking areas.
- Chip/pine bark application (if leaf removal is complete).
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

## DECEMBER

- Selective pruning of ornamental trees for shape and cross branching.
- Deadhead annual beds.
- Police for trash and weeds.
- Leaf removal from turf, beds and parking areas.
- Police property including parking areas for removal of trash and weeds.
- Parking areas should be blown and vacuumed.

**Note: The parking areas including the upper level, lower level and stairs of the parking structure at the Guy M. Tate Facility cannot be cleaned during business hours.**

### **TURF/BED MANAGEMENT SHALL INCLUDE THE FOLLOWING**

- During active months, turf shall be cut weekly at three (3) inches height.
- All curbs will be edged twice monthly.
- All applicable bed lines will be edged bi-monthly.
- String trimming will be done as needed during each visit in conjunction with herbicide treatment, as well as hand-pulling of visible weeds.
- Property will be blown/swept clean each visit.

- Plant material will be pruned and not to exceed the present height and shape.
- During dormant turf months, turf beds, parking areas and surrounding property will be cleaned weekly to remove any debris.
- A comprehensive chemical program for fertilization and weed control will be implemented, and the schedule will be rigidly followed. (This includes all landscaping at Eastern Health Center and walking trails).
- An aeration program will be initiated at least once annually.
- No gasoline equipment will be used on Ozone yellow or red days (no grass cutting with gasoline motors or weed eaters on these days will be allowed).

**SCHEDULE OF OPERATIONS**

- 52 Weekly maintenance visits (includes turf, beds and parking areas).
- 4 Granular turf fertilizations.
- 2 Trees/shrub fertilizations.
- 2 Pre/post emergent applications for broadleaf weed control.
- Cut grass before or after business hours at Eastern and Western Health Centers.

**BID FORM FOR ITB #20-06-13**  
**DUE: Friday, June 26, 2020**  
**TIME: 10:00 a.m.**

Hazel Collins  
Purchasing Agent  
Jefferson County Department of Health  
General Services Annex Building  
401 14<sup>th</sup> Street South  
Birmingham, AL 35233

Submitted below is my firm bid for specified services in accordance with your ITB #20-06-13.

**ATTACH THIS SHEET AS COVER SHEET TO YOUR PROPOSAL**

**LOCATION**

**AMOUNT**

Guy M. Tate Building  
1400 Sixth Avenue South  
Birmingham, AL 35233

1<sup>st</sup> Year \_\_\_\_\_/annually  
2<sup>nd</sup> Year \_\_\_\_\_/annually  
3<sup>rd</sup> Year \_\_\_\_\_/annually

Eastern Health Center  
601 West Blvd  
Birmingham, AL 35206

1<sup>st</sup> Year \_\_\_\_\_/annually  
2<sup>nd</sup> Year \_\_\_\_\_/annually  
3<sup>rd</sup> Year \_\_\_\_\_/annually

General Services Annex  
401 South 14<sup>th</sup> Street  
Birmingham, AL 35233

1<sup>st</sup> Year \_\_\_\_\_/annually  
2<sup>nd</sup> Year \_\_\_\_\_/annually  
3<sup>rd</sup> Year \_\_\_\_\_/annually

Western Health Center  
631 Bessemer Super Hwy  
Midfield, AL 35228

1<sup>st</sup> Year \_\_\_\_\_/annually  
2<sup>nd</sup> Year \_\_\_\_\_/annually  
3<sup>rd</sup> Year \_\_\_\_\_/annually

**Name of Company** \_\_\_\_\_

**BID FORM FOR ITB #20-06-13**

**AIR POLLUTION MONITORING SITES**

**LOCATION**

**AMOUNT**

Fairfield Air Site  
5229 Court B  
Fairfield, AL 35064

1<sup>st</sup> Year \_\_\_\_\_/annually  
2<sup>nd</sup> Year \_\_\_\_\_/annually  
3<sup>rd</sup> Year \_\_\_\_\_/annually

North B 'ham (NCore)  
3009 28<sup>th</sup> Street North  
Birmingham, AL 35207

1<sup>st</sup> Year \_\_\_\_\_/annually  
2<sup>nd</sup> Year \_\_\_\_\_/annually  
3<sup>rd</sup> Year \_\_\_\_\_/annually

North B'ham Sloss Ind.  
4113 Shuttleworth Drive  
Birmingham, AL 35207

1<sup>st</sup> Year \_\_\_\_\_/annually  
2<sup>nd</sup> Year \_\_\_\_\_/annually  
3<sup>rd</sup> Year \_\_\_\_\_/annually

Wylam Air Site  
1242 Jersey Street  
Birmingham, AL 35224

1<sup>st</sup> Year \_\_\_\_\_/annually  
2<sup>nd</sup> Year \_\_\_\_\_/annually  
3<sup>rd</sup> Year \_\_\_\_\_/annually

Nean Air Site  
110 5<sup>th</sup> Street West  
Birmingham, AL 35204

1<sup>st</sup> Year \_\_\_\_\_/annually  
2<sup>nd</sup> Year \_\_\_\_\_/annually  
3<sup>rd</sup> Year \_\_\_\_\_/annually

**NOTE: Only mowing and weed eating at the air sites. Mowing and weed eating to be performed every two (2) weeks.**

Please indicate cost of the following annual color plantings by locations.

The Spring and Fall planting of appropriate flowers for approximately 2,800 total square feet of established flower beds at the GMT and Annex buildings. Square foot price will be all inclusive of labor and materials including preparation of beds and planting flowers.

\$ \_\_\_\_\_ per sq. ft.

**Name of Company** \_\_\_\_\_

**REFERENCES**

Bidder must provide three (3) client references that are similar in size and complexity of this scope of work. **YOU MAY NOT USE ANY EMPLOYEE OF JCDH AS A PROFESSIONAL REFERENCE.**

Contact Person \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Contact Person \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Contact Person \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

**Name of Company** \_\_\_\_\_

**Please enclose your business card with your bid.**

*Bidder acknowledges receipt of \_\_\_\_\_ addenda. This page must be returned with bid.  
(addenda numbers)*

\_\_\_\_\_  
Date of Bid

\_\_\_\_\_  
Name (print legibly or type)

\_\_\_\_\_  
Company

\_\_\_\_\_  
Title

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Signature

\_\_\_\_\_  
City            State            Zip

\_\_\_\_\_  
Tax ID Number

\_\_\_\_\_  
Post Office Box (Zip if different from street address)

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Terms of Payment

\_\_\_\_\_  
Delivery Date

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Alabama Law (Section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama, or leases for use in Alabama, are registered, collecting, and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama.

**BY SUBMITTING THIS BID, THE BIDDER IS HEREBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557, THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGE THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.**