



JEFFERSON COUNTY BOARD OF HEALTH
Wednesday, March 11, 2020 - 5:00 p.m.
5th Floor Board Room

PRESENT: Yocunda Clayton, MD, Sylvie Stacy, MD, Hernando Carter, MD, and Susan Walley, MD

ABSENT: Kenny Murray, MD and Commissioner Jimmie Stephens

OTHERS

PRESENT: Mark Wilson, MD, David Hicks, DO, Senitra Blackburn, Haskey Bryant, Kim Cason, Jason Harpe, Karlisa Harris, Loretta Hicks, Rodney Holmes, Bryn Manzella, David Maxey, Esq., Shaniqua Miles, Latoya Parks, Jonathan Stanton, Jaco Thomas, and Denisa Pridmore

Call to Order

The meeting was called to order by Dr. Stacy, Chair.

Minutes

Minutes of the February 12, 2020 meeting were approved as distributed.

2019 Audit Report

Jason Harpe, CPA, Partner, Carr, Riggs & Ingram, LLP presented the Department's Fiscal Year 2019 audit report and answered questions from the Board. He said the auditors are issuing an unmodified opinion, which is the highest opinion they can issue for financial statements. The net pension liability for JCDH is \$53.6 million for its unfunded pension obligation with the Retirement Systems of Alabama as of September 30, 2019. Mr. Harpe shared that this is comparable to other governmental pension plans across the country. He commended JCDH for its contributions to the trust for post-employment benefits.

The Board unanimously accepted the Fiscal Year 2019 Audit Report.

Communal Living Facilities (CLF)

Dr. Stacy noted that the Board of Health approved the schedule for the Public Notice and comment period for the proposed CLF Regulations at last month's meeting. Comments received during the public comment period and JCDH's proposed responses will be reviewed by Haskey Bryant, MPH, MPA, Environmental Health Program Supervisor. A resolution authorizing additional time to finalize the Regulations with consideration of the public comments and present to the Board for final approval at the next Board of Health meeting will also be considered.

Ms. Bryant stated that comments were received from Dr. Susan Walley, Board of Health member, to add a requirement for a smoking policy that prohibits smoking inside of CLFs. She shared the revision with the Board. The Board discussed whether vaping should be added to the definition of smoking in the regulations.

Ms. Bryant said JCDH has met with the City of Birmingham's legal counsel to be certain JCDH's regulations were in alignment with their rules and have no contradictions. During the public comment period comments were received by an attorney representing five of the CLF's, who was notified the information would be taken into consideration. Ms. Bryant reviewed the comments with the Board and noted their recommended changes.

On the motion of Dr. Walley, and seconded by Commissioner Stephens, the Board voted for the proposed language for the City of Birmingham's smoke-free ordinance to be added to the CLF's regulations in order to be in alignment. Voting yes were Dr. Walley, Commissioner Stephens, and Dr. Clayton. Dr. Stacy opposed.

On the motion of Commissioner Stephens, and seconded by Dr. Walley, the following resolution was approved:

WHEREAS, the Jefferson County Board of Health (Board) approved the attached Resolution (Resolution) on February 12, 2020, establishing a schedule for approval of proposed revised Communal Living Regulations (Regulations); and,

WHEREAS, the Resolution authorized the Jefferson County Department of Health (Department) to publish a notice in the Birmingham News of proposed revised Regulations (Regulations) and established a 15-day public comment period for citizens to submit written comments; and,

WHEREAS, the Resolution set March 11, 2020, to approve the Regulations; and,

WHEREAS, the Department received written public comments and prepared the attached responses;

WHEREAS, the Department requests additional time to finalize the Regulations in consideration of the public comments and requests to present the Regulations for final approval to the Board at the next Board meeting on April 8, 2020.

NOW, THEREFORE, BE IT RESOLVED, ORDERED AND ENACTED BY THE JEFFERSON COUNTY BOARD OF HEALTH THAT:

The presentation for final approval of the Regulations is rescheduled from March 11, 2020, to April 8, 2020.

January 2020 Financial Statements

Dr. Stacy noted that the January 2020 Financial Statements were included in the Board package. Rodney Holmes, CPA, Director of Finance, answered questions from the Board.

Contracts

On the motion of Dr. Walley, and seconded by Dr. Clayton, the following contracts were approved:

A new bid contract with Townsquare Media (payee) to provide media services for Disease Control Sexual Health/Specialty Clinic; not to exceed \$55,000 from January 21, 2020 through December 31, 2020.

A new bid contract with Kimberly Richardson Consulting, LLC (payee) to provide grant writing services to JCDH at an hourly rate of \$150; not to exceed \$30,000 from February 1, 2020 through January 31, 2023.

A new contract with Cathy D. Jones (payee) to provide administrative support services to JCDH at a rate of \$35 per hour; not to exceed \$14,999 from March 1, 2020 through September 30, 2020.

Renewal of a contract with Jefferson, Blount, St. Clair Mental Health Authority (payee) to provide mental health access and services to JCDH patients who participate in the Child Health Primary Care Program; not to exceed \$70,000 annually from October 1, 2019 through September 30, 2020.

An amendment to a contract with Triage Logic Management and Consulting, LLC (payee) to provide software solution to assist nurses assigned to JCDH Call Center with telephone triage activities; not to exceed \$4,320 annually from April 1, 2019 through March 31, 2020.

Renewal of a contract with Rave Mobile Safety (payee) to provide mass emergency notification system for JCDH employees; not to exceed \$6,754.91 from April 2, 2020 through April 1, 2021.

A new contract with Bagby Elevator Company, Inc. (payee) to furnish and install one hands-free communication system for GMT Building elevator in compliance with Americans with Disabilities Act; not to exceed \$625 from January 23, 2019 through January 23, 2022.

A new contract with American Trainco, LLC (payee) to provide on-site instructor-led training workshop on basic electrical services for JCDH maintenance staff; not to exceed \$15,980 from March 16, 2020 through March 19, 2020.

Renewal of a contract with Alabama Department of Public Health, Center for Emergency Preparedness (payor) to provide grant funds for JCDH all hazards at the local level; not to exceed \$287,931 from July 1, 2019 through March 31, 2020.

Renewal of a contract with Alabama Department of Public Health, Bureau of Family Health Services, WIC Division (payor) to establish a mutual agreement between Alabama Department of Public Health and JCDH for the purpose of the establishment of a Special

Supplemental Nutrition Program for Women, Infants, and Children in Jefferson County at Central, Eastern, Morris, and Western Health Centers; not to exceed \$2,931,772 from October 1, 2019 through September 30, 2020.

Renewal of a contract with Alabama Department of Public Health, Family Health Services (payor) to provide maternal and child health services to JCDH clients; not to exceed \$217,544.50 from October 1, 2019 through September 30, 2020.

Renewal of a contract with Samford University, Ida Moffett School of Nursing, for JCDH to provide preceptorship experiences for Graduate Nurse Practitioner students in the Ida Moffett School of Nursing from April 1, 2019 through March 31, 2022 with no funds exchanged.

Health Officer Report

Title X Audit

Dr. Wilson stated that the U. S. Department of Health and Human Services conducted an audit of the Title X Family Planning Program at ADPH. JCDH was selected as one of the ADPH sub-recipients for the audit on February 27-28, 2020. Comments from the reviewers during the exit process were very favorable and complimentary of JCDH. The final results of the Title X Program Review are expected within a few weeks.

Hepatitis A Update

Dr. Wilson provided an update on activities to address the hepatitis A outbreak that began in Jefferson County during April 2019. Jefferson County has had 22 cases since that time and efforts continue for vaccinating at-risk groups through various events. Challenges include having agreements in place and adequate staff to provide the vaccinations. JCDH has administered 2,360 doses of hepatitis A vaccine, with approximately half of those being for normal childhood vaccines. At the recent Birmingham Homeless Connect event 50 hepatitis A vaccinations were administered. Approximately 20 hepatitis A vaccinations were given at the End Heroin Birmingham Walk at Veterans Park in Hoover on February 29, 2020. JCDH also provided Narcan training to 251 individuals at the End Heroin event using kits provided by the Alabama Department of Mental Health's supply.

Novel Coronavirus (COVID 19)

Dr. Wilson discussed activities at JCDH surrounding the COVID-19 epidemic. Currently there are 1,050 cases in the United States, 29 deaths, and no identified cases in Alabama. ADPH State Laboratory is prepared to perform COVID-19 testing and criteria for testing has been distributed to licensed physicians in the state.

Dr. Wilson reported that JCDH staff has met with local school administrators, City of Birmingham officials, 10th Judicial Circuit Court Judges, and Birmingham-Shuttlesworth International Airport officials to review CDC and ADPH guidance. Staff has also been in communication with the Jefferson County Sheriff's Office to discuss mandatory quarantine procedures, if needed. JCDH is working on updating its Continuation of Operations Plan. Dr. Wilson also participates in Governor Ivey's weekly Coronavirus Task Force conference calls. JCDH is exploring ways to perform drive-through COVID-19 testing at JCDH clinics or a convenient location.

Dr. Wilson reminded everyone to get their influenza vaccines if they have not already done so in order to minimize the impact on the healthcare system.

Legislative Session

Dr. Wilson reported that the Syringe Service Program bill passed with a 6-4 vote today in the Senate Healthcare Committee.

The next Board of Health meeting is scheduled for Wednesday, April 8, 2020 at 5:00 p.m. in the Fifth Floor Board Room. There being no further business, the meeting adjourned at 6:33 p.m.

Susan Walley, MD, Secretary

Approved:



Sylvie Stacy, MD, Chair