



JEFFERSON COUNTY BOARD OF HEALTH

**Wednesday, March 9, 2016 - 5:00 p.m.
5th Floor Board Room**

PRESENT: Jennifer R. Dollar, M.D., Nicole Redmond, M.D., PhD, MPH, Max Michael, III, M.D., and Joshua Miller, D.O.

ABSENT: Commissioner Jimmie Stephens and Yocunda Clayton, M.D.

OTHERS

PRESENT: Mark Wilson, M.D., Carolyn Dobbs, M.D., Kim Cason, Heather Hogue, Rodney Holmes, Bryn Manzella, Katherine Wood, and Denisa Pridmore

Call to Order

The meeting was called to order by Dr. Redmond, Chair.

Minutes

Minutes of the February 10, 2016 meeting were approved as distributed.

Mother's Milk Bank of Alabama (MMBAL)

Katherine Wood, RN, MPH, Program Director, gave an overview of the Mother's Milk Bank of Alabama (MMBAL) that serves premature and critically ill infants in Alabama. The non-profit organization collects, processes, and facilitates distribution of mother's excess frozen breastmilk to hospitals and one outpatient infant currently. They would like to be able to serve more outpatients as the organization grows. MMBAL is located within the Community Food Bank of Central Alabama. A pasteurization laboratory has been set up in their break room.

Ms. Wood stated that formula fed pre-term infants are 2.5 times more likely to develop necrotizing enterocolitis (NEC) than infants fed donor milk. Studies also show that these pre-term infants require fewer days on IV nutrition, fewer days with central lines, fewer complications from total parenteral nutrition (TPN) and shortened hospital stays. Dr. Miller asked if research has been done on the babies who receive the MMBAL milk to see if the pasteurization affects the milk's beneficial components. Ms. Wood did not have the exact results with her but noted it is important to stop the pasteurization process as soon as possible in order to retain the benefits. Dr. Dollar asked if area NICUs had expressed an interest in using the donor milk for their NEC infants and perhaps including it in a research project. Ms. Wood stated the MMBAL Medical Advisory Board's Medical Director and another board member are currently doing some research with this. Ms. Wood said MMBAL plans to hire a part-time pasteurization technician to help increase their capacity. Next steps and goals for the Milk Bank include raising funds to purchase a nutritional analyzer, locating a local

laboratory to perform microbial cultures, serving more hospitals and opening additional depots.

Financial Statement

Mr. Rodney Holmes, Director of Finance & Administration, discussed the February 2016 Financial Report. A motion to accept the financial report was made, seconded and approved.

Contracts

On the motion of Dr. Michael, and seconded by Dr. Miller, the following contracts were approved:

An amendment to the SunCoast Restoration & Waterproofing, Inc. contract (payee) for repairs to parking deck at the Guy Tate building for an additional \$44,850 from November 1, 2015 through March 19, 2016.

Renewal of a contract with Jasmine Willis (payee) to provide telephone support for breastfeeding eligible WIC participants at a rate of \$10.19 per hour; not to exceed \$11,000 from February 1, 2016 through February 1, 2017.

A new contract with Konica Minolta Medical Imaging USA, Inc. (payee) for technical support, preventative maintenance, and software updates for the x-ray processor at a rate not to exceed \$4,770 from January 22, 2016 through January 21, 2017.

A new contract with Ion Integrated Solutions, LLC (payee) to install additional security access controls for the Guy Tate building at a rate not to exceed \$33,200 from January 27, 2016 through January 27, 2017.

Renewal of a contract with the Alabama Department of Public Health (payor) for JCDH to distribute TB Program incentive accounts to the Public Health Area TB Managers across the state for encouraging TB patients to take their medications at a rate not to exceed \$110,000 from February 1, 2016 through September 30, 2016.

Health Officer Report

Strategic Planning

Dr. Wilson reported the Strategic Planning process is underway with Clarus Consulting conducting interviews with JCDH leadership. Meetings will be held with larger groups of staff over the next couple of months. Plans are to submit a draft Strategic Plan to the Board in June 2016.

Medicaid 1115 Waiver

Dr. Wilson stated the Medicaid 1115 Waiver has received information on the Integrated Provider System funding that will allow for demonstration projects. Letters of intent are due mid-April. JCDH will be collaborating with its community partners and talking with the local regional care organization (RCO) for potential ideas for grant funding.

All Payers Claims Database

Dr. Wilson discussed a recent Supreme Court ruling against the state of Vermont for All Payers Claims Database. It stated the Employee Retirement Income Security Act of 1974 (ERISA) pre-empts the state's efforts to collect healthcare data from insurance plans.

Naloxone

Dr. Wilson announced that standing orders from him for naloxone have been distributed to four independent pharmacies. Walgreens has approached him to be their statewide prescriber but he has referred this to the State Health Officer for consideration.

High Line Trail

Dr. Wilson reported the High Line Trail is almost finished. May 4, 2016 is the tentative date for its grand opening ceremony.

Public Health Week

Dr. Wilson noted JCDH will be recognizing Public Health Week, the first full week in April, with his state of the county health address on that Monday. Open houses will be held at each JCDH site during the remainder of the week. We will be recognizing some of our public health partners also.

Policy Development

Dr. Wilson reminded the Board that the policy development framework narrative had been sent to them and comments were received from several members. Dr. Redmond has prepared a table as a proposed framework. Dr. Redmond noted the five domains were identified by Bryn Manzella, Director of Quality Improvement, based on the CDC's recommendations for policy development. She said it would be interesting for the Board to evaluate proposed policies by identifying the specific resources within the health department or the community, and a specific person responsible for each one of the steps. The document creates a worksheet for every policy and a timeline to keep it on track. Dr. Redmond suggested going through a mock policy development process using the tool. Dr. Wilson recommended that Dr. Redmond's table be an appendix to the narrative framework. Dr. Redmond said the current JCDH website does not include up-to-date information on our policy statements and she would like to see this updated on the new website.

Election of Board of Health Officers

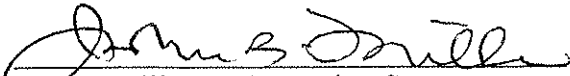
In January 2016, Dr. Redmond, Chair, announced that she will be moving out of state in March to accept a job opportunity. Therefore, an election is required for the new Chair. On the motion of Dr. Miller, the Board unanimously approved the following election: Dr. Dollar was elected as Chair of the Board from March 10, 2016 through July 31, 2016. Dr. Michael was elected as Chair of the Board from August 1, 2016 through December 31, 2016.

Dr. Miller will serve on the General Liability Claims & Investment Committee when Dr. Michael becomes Chair. Dr. Clayton will continue to serve as Secretary.

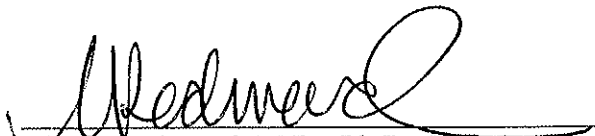
Recognition of Dr. Nicole Redmond

Dr. Wilson presented Dr. Redmond with a plaque in appreciation for her service with the Board of Health. Dr. Redmond stated she will be moving out of state to become a Medical Officer within the Clinical Applications and Prevention Branch in the Division of Cardiovascular Sciences of the National Heart, Blood, and Lung Institute, which is one of the 27 Institutes and Centers within NIH. The Board congratulated Dr. Redmond on this opportunity.

The next Board of Health meeting is scheduled for Wednesday, April 13, 2016 at 5:00 p.m. in the Fifth Floor Board Room. There being no further business, the meeting adjourned at 6:00 p.m.


Joshua Miller, D.O., Acting Secretary

Approved:


Nicole Redmond, M.D., Ph.D., MPH, Chair